FAQ

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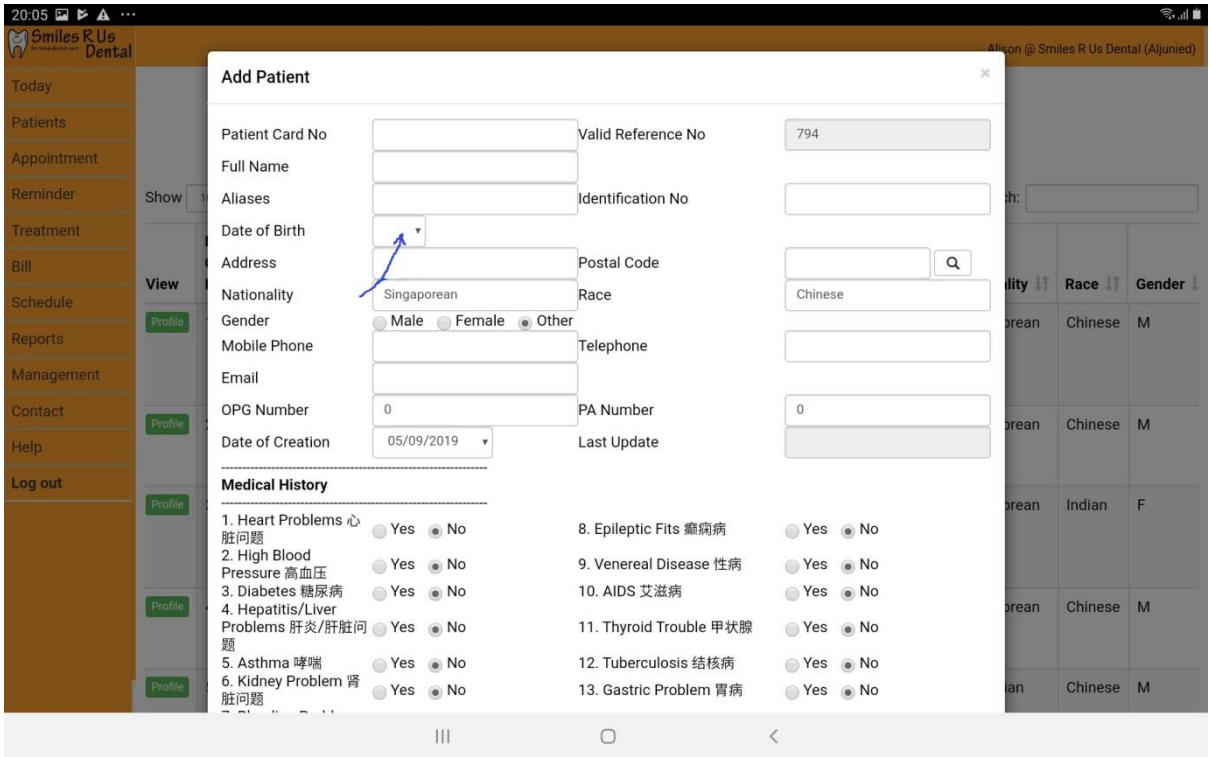
Tablet can be used to enter patient data by patient.

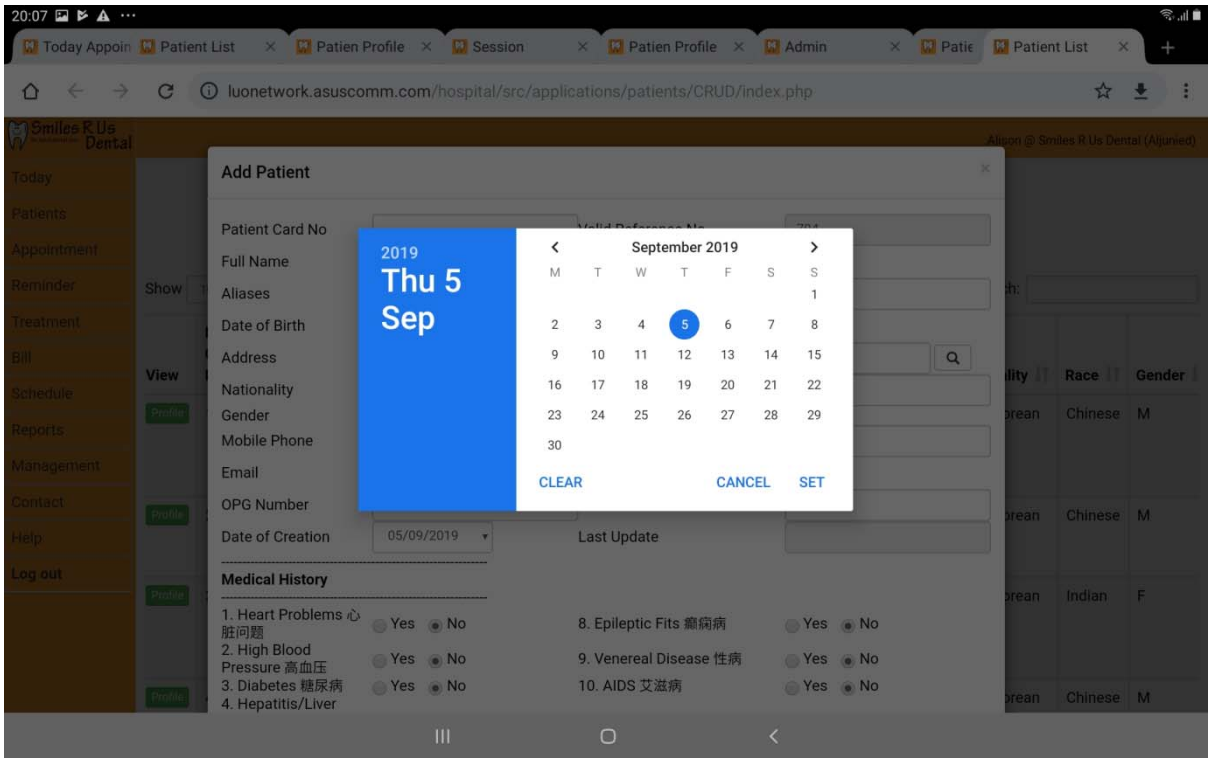
1 How to enter Date of Birth in tablet?

Example date 1965-08-09

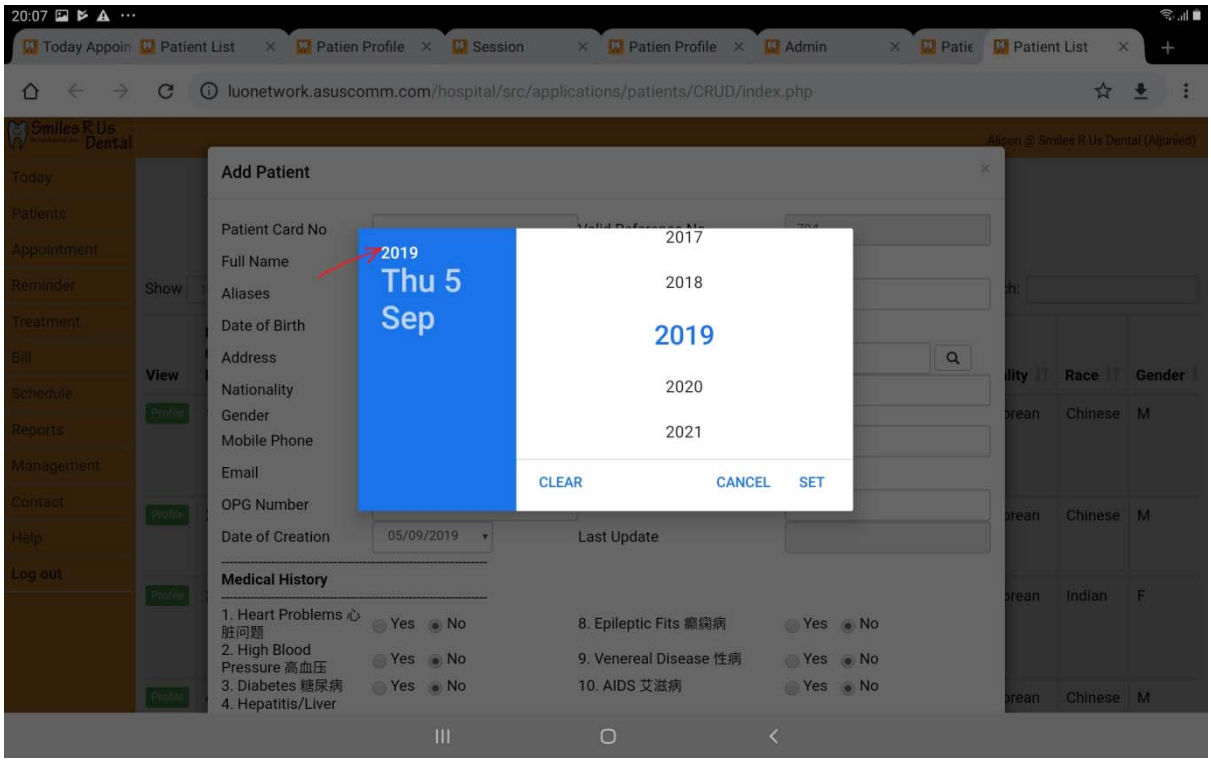
1) Tap on date input



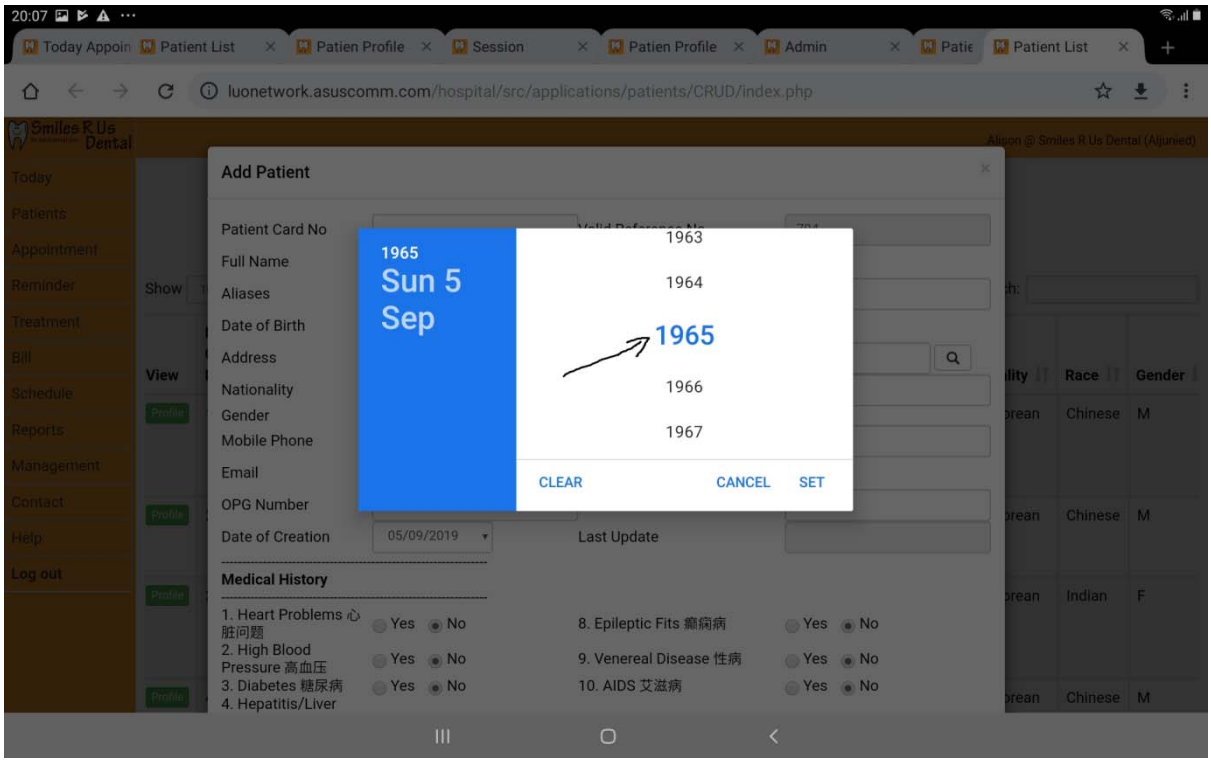
2) A calendar popup



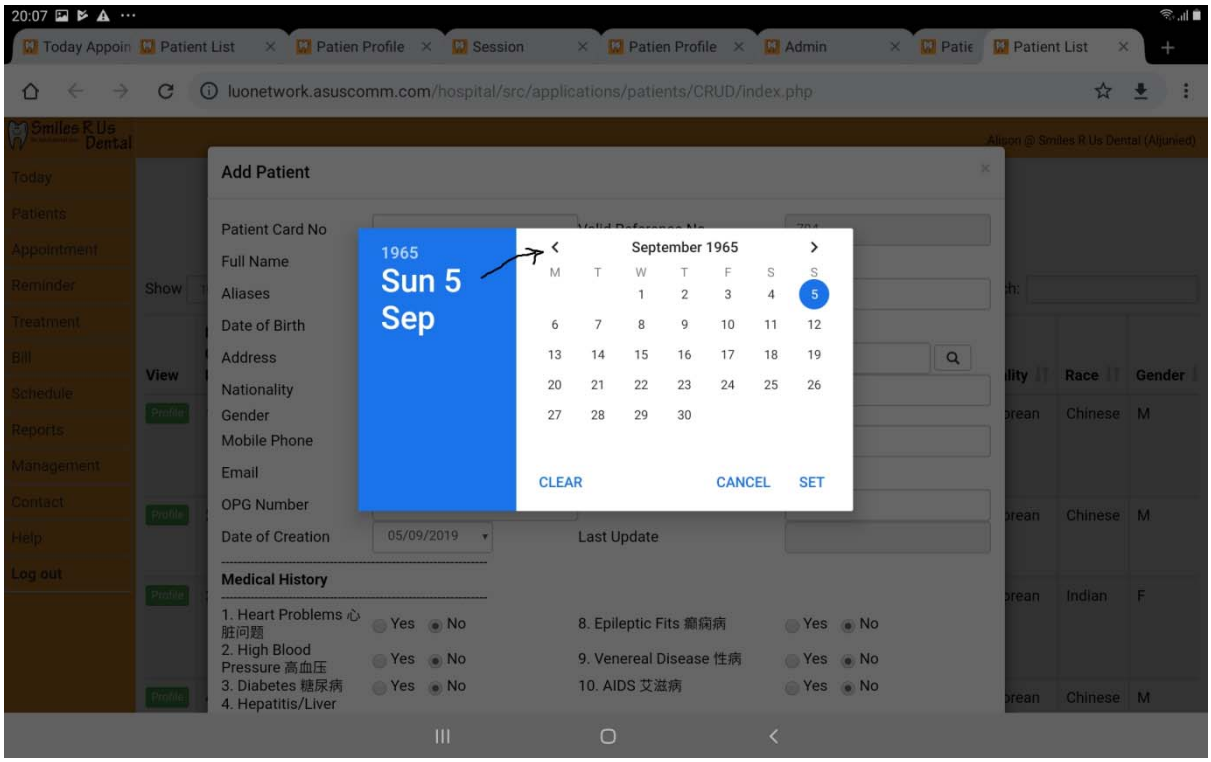
3) Tap on 2019 (Year)



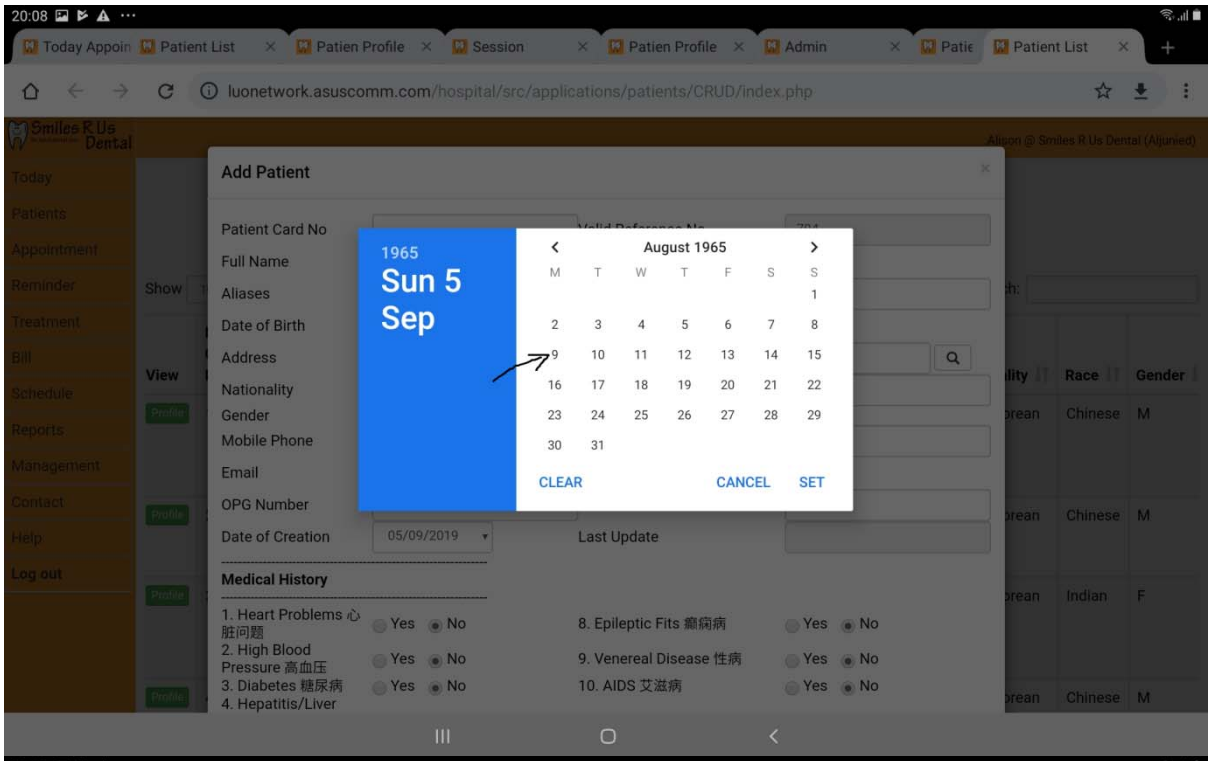
4) Scroll to deserve year (1965), and tap to select it

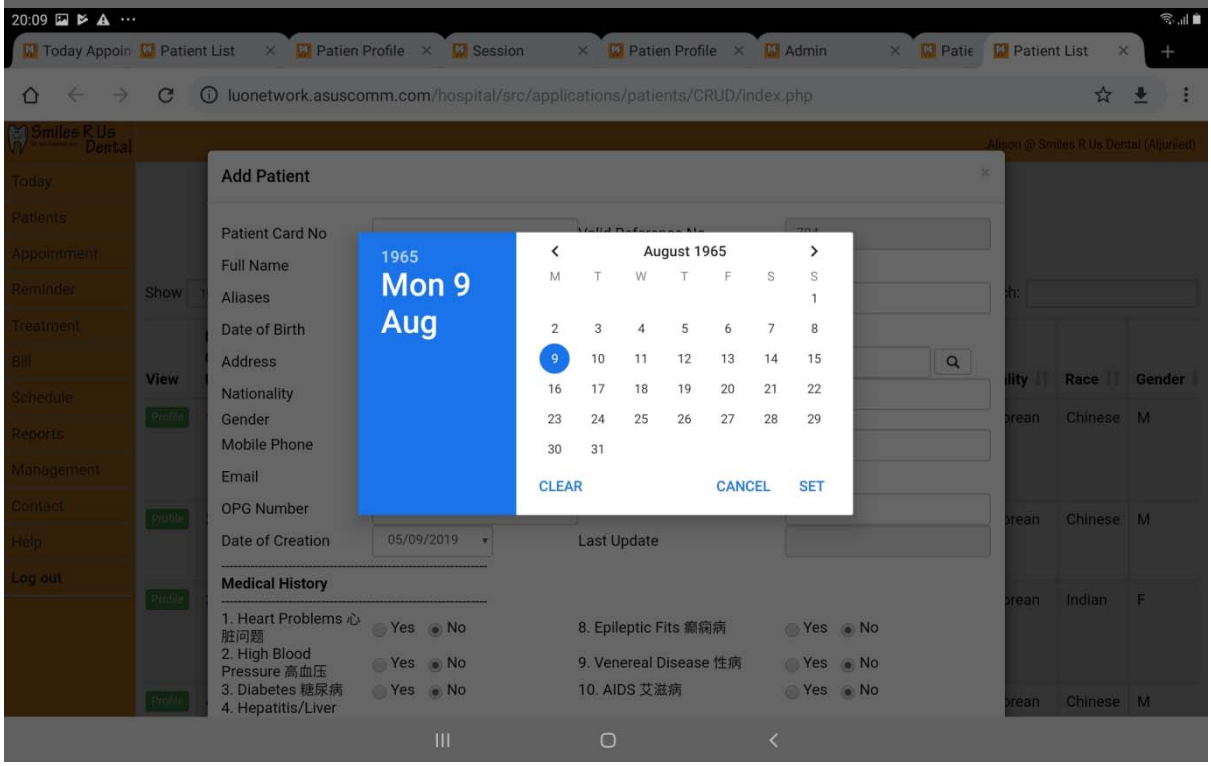


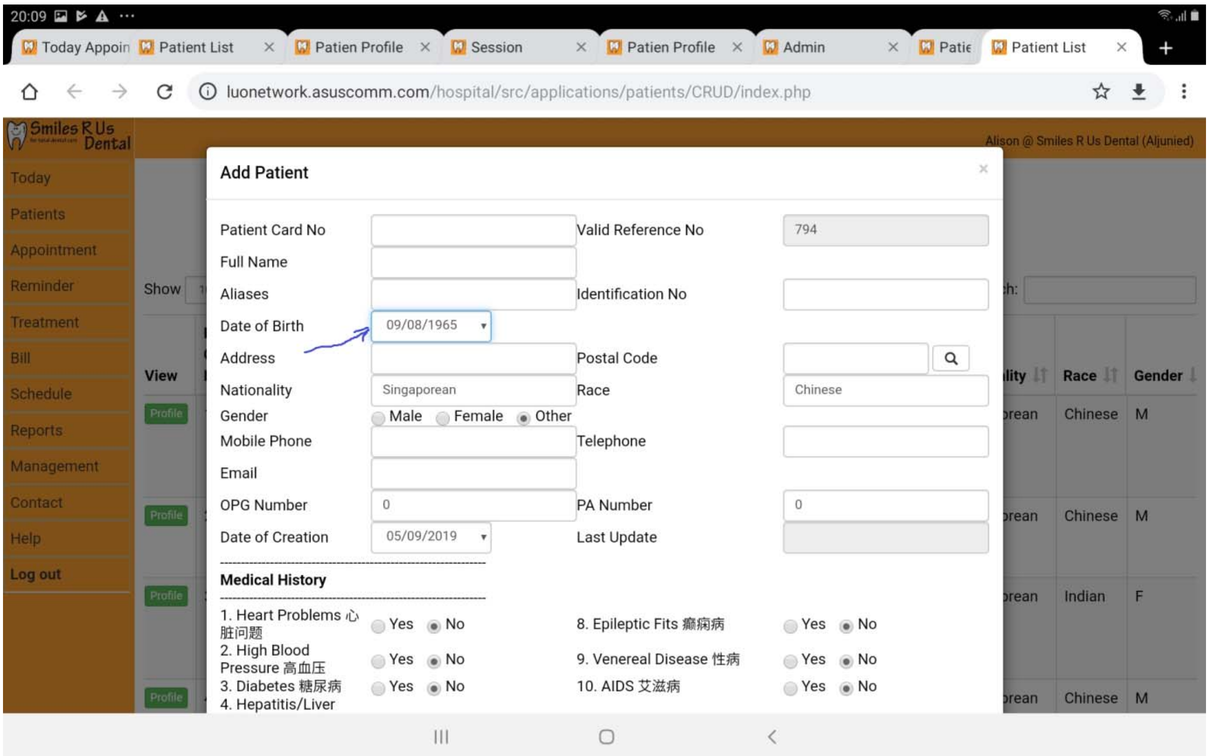
5) Tap left arrow to select month (8)



6) Select date (9), tap to select it

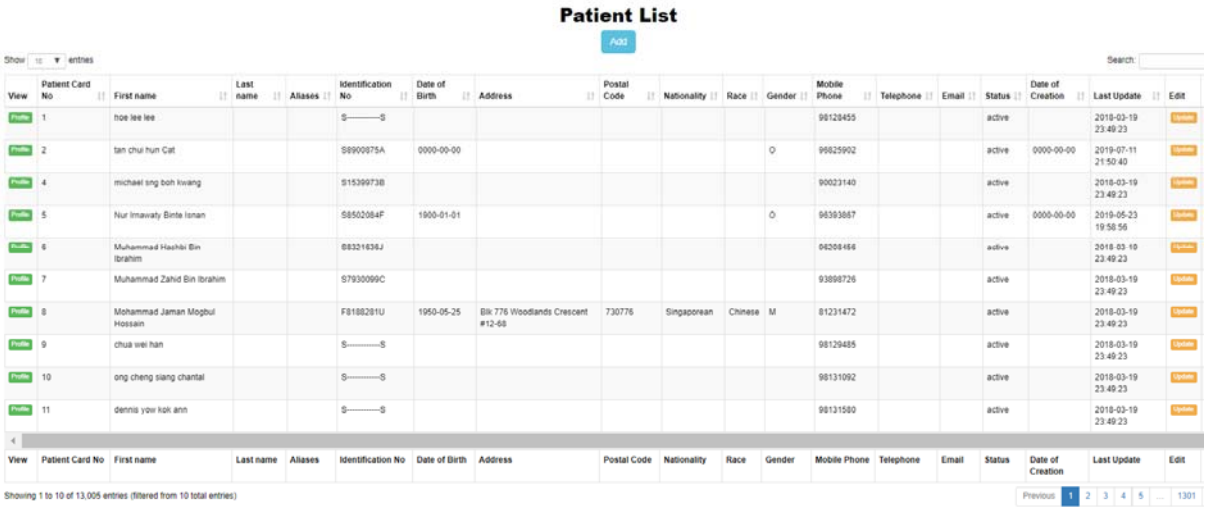




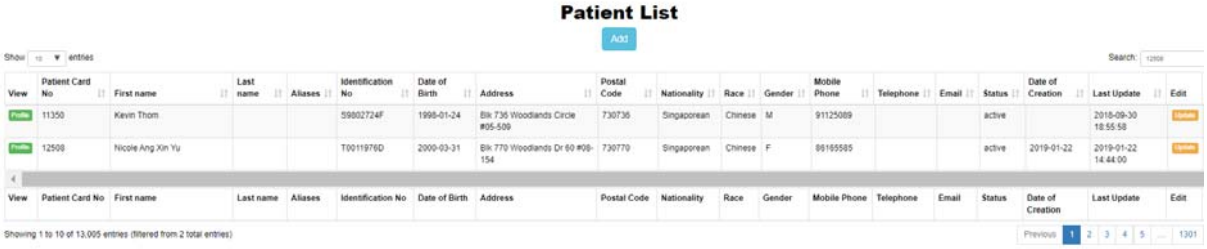

20:09
Today Appoin
Patient List
Patien Profile
Session
Patien Profile
Admin
Patie
Patient List
luonetwork.asuscomm.com/hospital/src/applications/patients/CRUD/index.php
Smiles R Us Dental
Alison @ Smiles R Us Dental (Aljunied)
Today
Patients
Appointment
Reminder
Treatment
Bill
Schedule
Reports
Management
Contact
Help
Log out
Add Patient
Patient Card No
Valid Reference No
794
Full Name
Aliases
Identification No
Date of Birth
09/08/1965
Address
Postal Code
Nationality
Singaporean
Race
Chinese
Gender
Male
Female
Other
Mobile Phone
Telephone
Email
OPG Number
0
PA Number
0
Date of Creation
05/09/2019
Last Update
Medical History
1. Heart Problems 心脏问题
Yes
No
8. Epileptic Fits 癫痫病
2. High Blood Pressure 高血压
9. Venereal Disease 性病
3. Diabetes 糖尿病
10. AIDS 艾滋病
4. Hepatitis/Liver
View
Profile
Race
Gender
Chinese
Indian
M
F

2 How to pay previous bill

1) Click Patient List

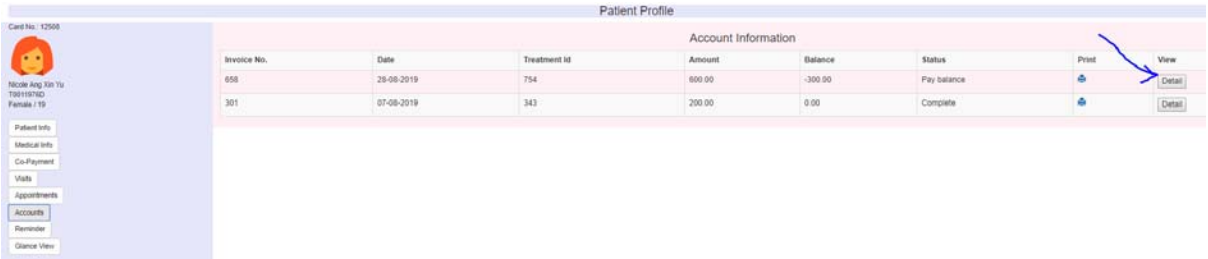


2) Search patient (example enter patient card no; 12508)



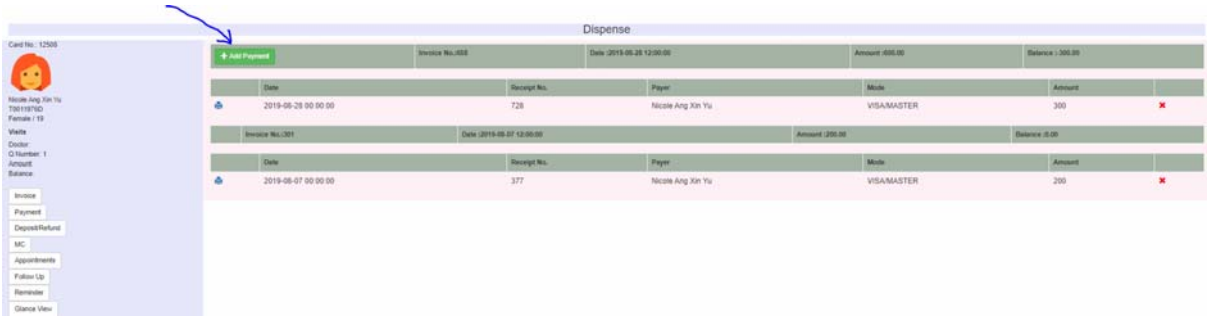
3) Click profile

4) Click Accounts

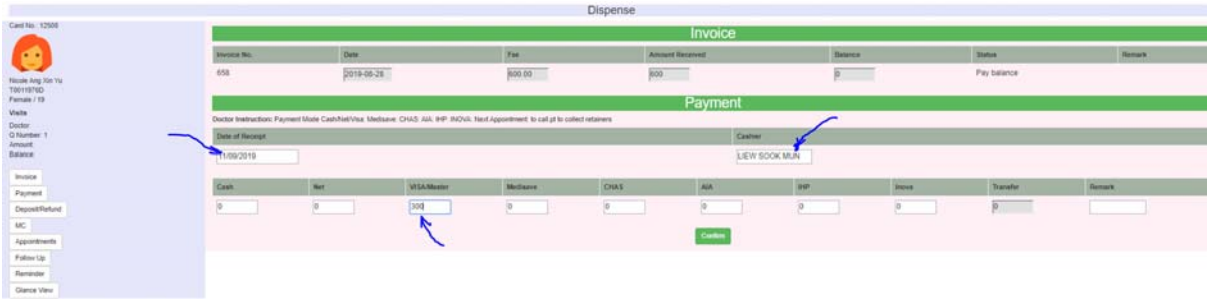


5) Click Detail to go to Dispense

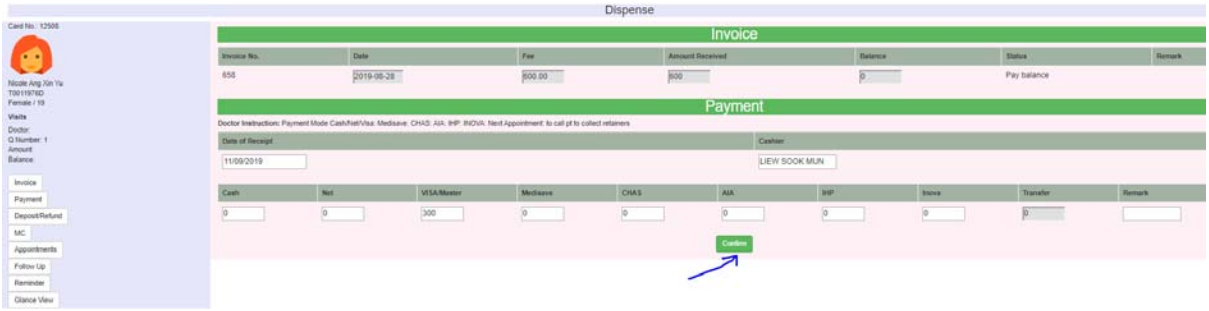
6) Click Payment



7) Select receipt date, select cashier, enter paid amount



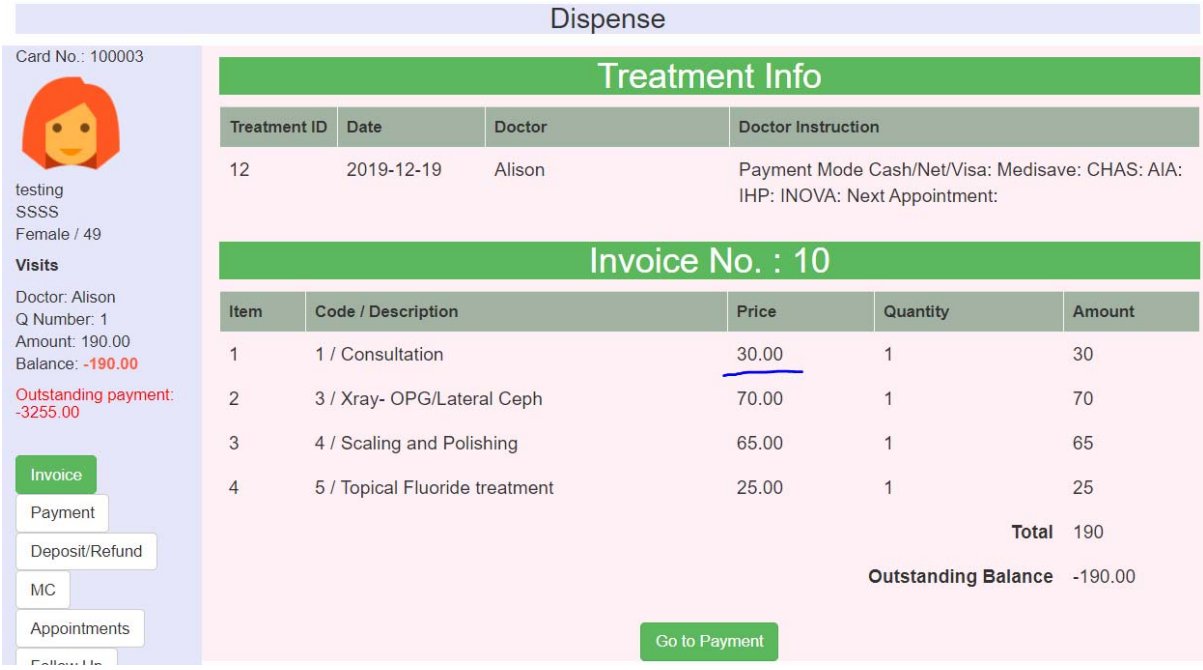
8) Click [Confirm] button to finish the payment

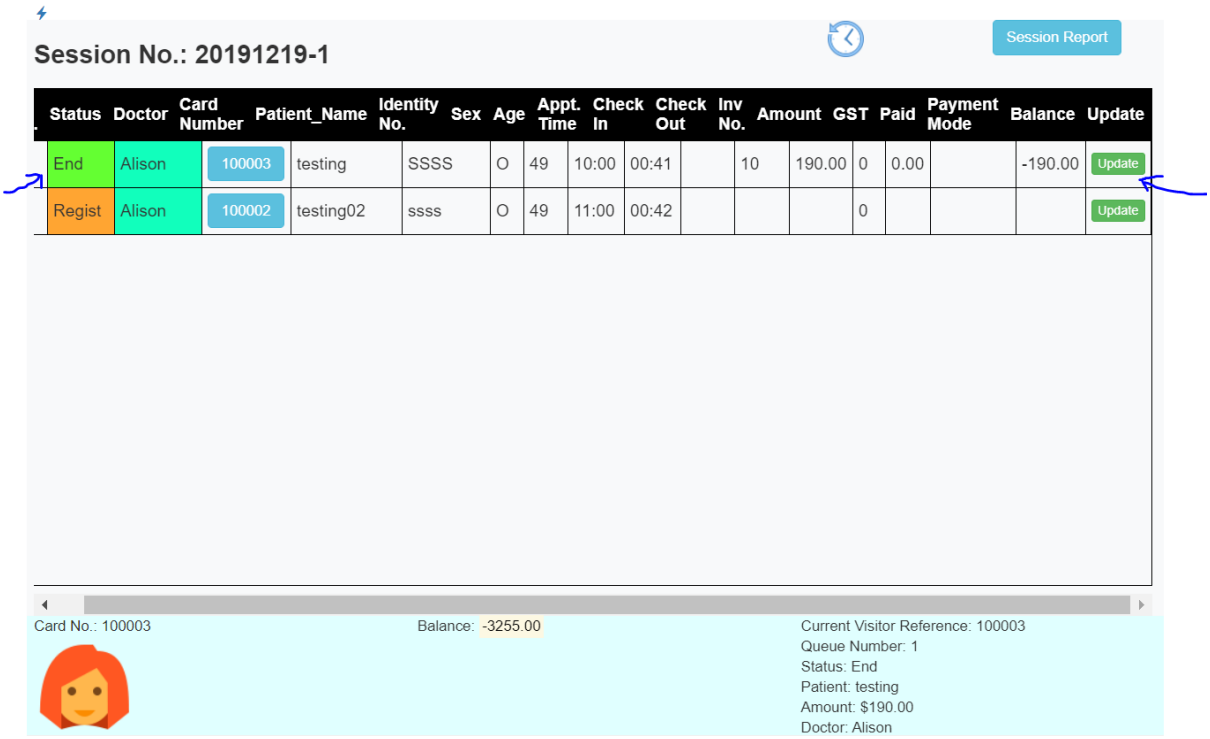


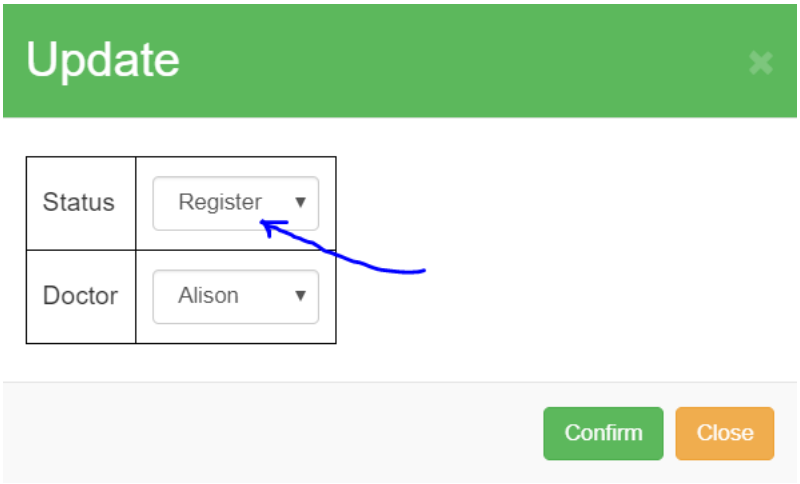
9) Click Payment to check it

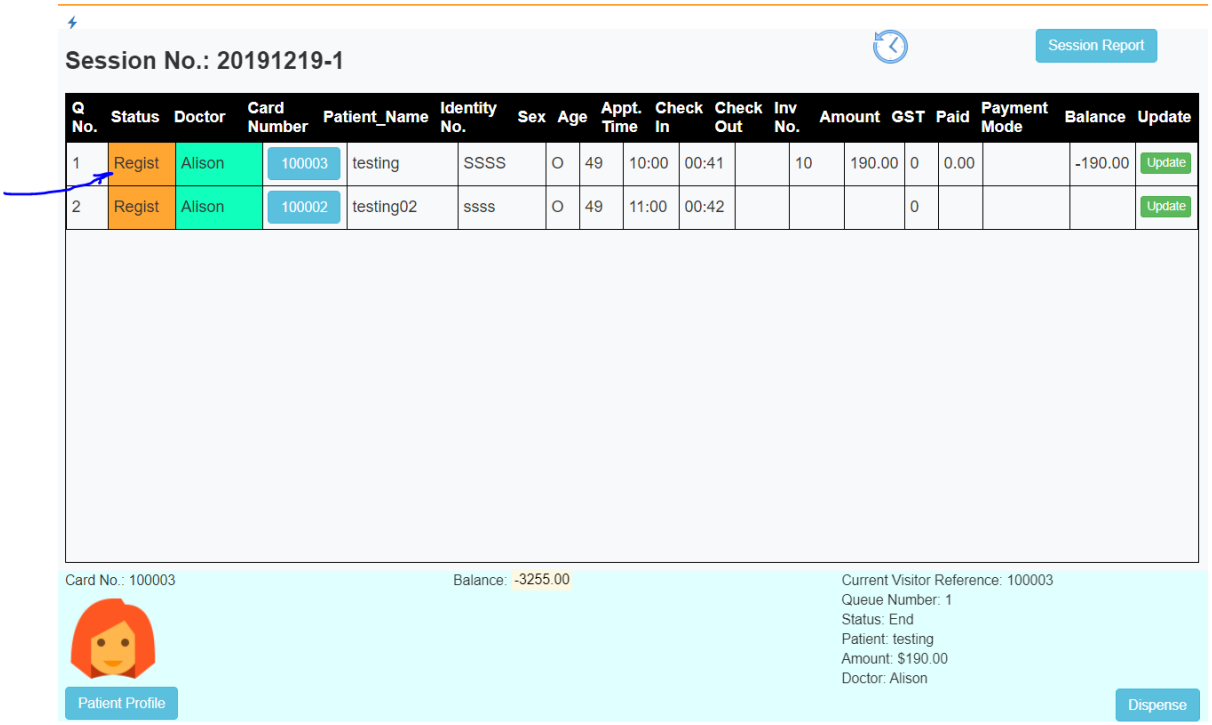
3 How to amend treatment record?

1) Before payment, under session, change status to “Register” by click [update] button. Doctor can re-entry treatment to amend the treatment record.
   Example patient testing, bill item: Consultation 30.00 needs to change to 25.50









Q No.	Status	Doctor	Card Number	Patient_Name	Identity No.	Sex	Age	Appt. Time	Check In	Check Out	Inv No.	Amount	GST	Paid	Payment Mode	Balance	Update
1	Regist	Alison	100003	testing	SSSS	O	49	10:00	00:41		10	190.00	0	0.00		-190.00	Update
2	Regist	Alison	100002	testing02	ssss	O	49	11:00	00:42				0				Update

Reenter treatment and click [+] button

Note

SAP

Bill

Description	Qty	Price	Amount	Note	Select
Consultation	1	30.00	30		
Xray- OPG/Lateral Ceph	1	70.00	70		
Scaling and Polishing	1	65.00	65		
Topical Fluoride treatment	1	25.00	25		

Total Fee: 190

Change the value and click [Add] button

Item Of Treatment

Add

	Code	Description	Price	Qty	Amount	Note
☑	1	Consultation	25.5	1	25.5	
☐	2	Xray- Bitewing/Periapical	35.00			
☐	3	Xray- OPG/Lateral Ceph	70.00			
☐	4	Scaling and Polishing	65.00			
☐	5	Topical Fluoride treatment	25.00			
☐	6	Fissure Sealants	50.00			
☐	7	White Fillings	60.00			
☐	8	Metal Fillings	50.00			
☐	9	Composite Veneers	150.00			
☐	10	Porcelain Veneers	800.00			
☐	11	Crown & Bridge (per unit)	600.00			
☐	12	Post retention	150.00			
☐	13	Recementation/per abutment	90.00			
☐	14	Full Acrylic Denture	550.00			
☐	15	Full metal denture	750.00			
☐	16	Acrylic denture Base ($15/tooth)	280.00			
☐	17	Chrome denture base ($15/tooth)	480.00			
☐	18	Wire mesh	100.00			
☐	19	Denture repair	50.00			
☐	20	Tooth Addition	80.00			

Now Consultation has two rows, select to be removed item and click [-] to removed it

Bill

Description	Qty	Price	Amount	Note	Select
Consultation	1	30.00	30		☑
Xray- OPG/Lateral Ceph	1	70.00	70		☐
Scaling and Polishing	1	65.00	65		☐
Topical Fluoride treatment	1	25.00	25		☐
Consultation	1	25.5	25.5		☐

Total Fee: 215.5

Bill

Description	Qty	Price	Amount	Note	Select
Xray- OPG/Lateral Ceph	1	70.00	70		☐
Scaling and Polishing	1	65.00	65		☐
Topical Fluoride treatment	1	25.00	25		☐
Consultation	1	25.5	25.5		☐

Total Fee: 185.5

Bill

Description	Qty	Price	Amount	Note	Select
Xray- OPG/Lateral Ceph	1	70.00	70		
Scaling and Polishing	1	65.00	65		
Topical Fluoride treatment	1	25.00	25		
Consultation	1	25.5	25.5		

Total Fee: 185.5

Medical Certificate

Date of MC Start: dd/mm/yyyy

Number of MC Date:

Doctor Instruction

Payment Mode
Cash/Net/Visa: Medisave: CHAS: AIA: IHP: INOVA:

Next Appointment:

Submit Cancel

Session No.: 20191219-1

Session Report

Q No.	Status	Doctor	Card Number	Patient_Name	Identity No.	Sex	Age	Appt. Time	Check In	Check Out	Inv No.	Amount	GST	Paid	Payment Mode	Balance	Update
1	End	Alison	100003	testing	SSSS	O	49	10:00	00:41		10	185.50	0	0.00		-185.50	Update
2	Regist	Alison	100002	testing02	ssss	O	49	11:00	00:42				0				Update

Dispense

Card No.: 100003

testing
SSSS
Female / 49

Visits

Doctor: Alison
Q Number: 1
Amount: 185.50
Balance: -185.50

Outstanding payment: -3250.50

Invoice
Payment
Deposit/Refund
MC
Appointments
Follow Up

Treatment Info

Treatment ID	Date	Doctor	Doctor Instruction
12	2019-12-19	Alison	Payment Mode Cash/Net/Visa: Medisave: CHAS: AIA: IHP: INOVA: Next Appointment:

Invoice No. : 10

Item	Code / Description	Price	Quantity	Amount
1	3 / Xray- OPG/Lateral Ceph	70.00	1	70
2	4 / Scaling and Polishing	65.00	1	65
3	5 / Topical Fluoride treatment	25.00	1	25
4	1 / Consultation	25.50	1	25.5
			Total	185.5
			Outstanding Balance	-185.50

Go to Payment

2) After payment, the bill items have been locked.

A) Under Glance View, click [Add] button to add the new note to treatment record.

Patient Profile

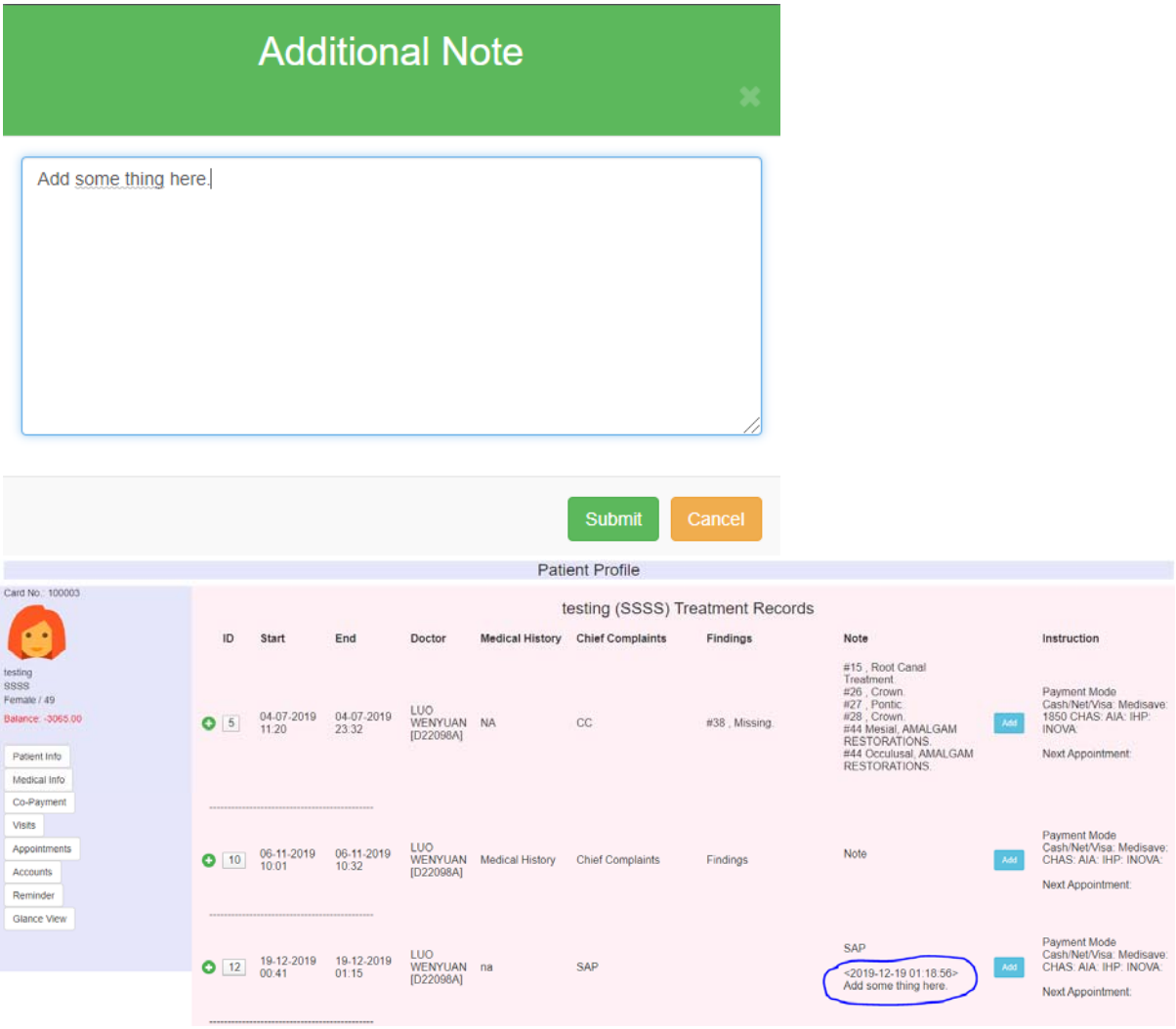
Card No.: 100003

testing
SSSS
Female / 49
Balance: -3065.00

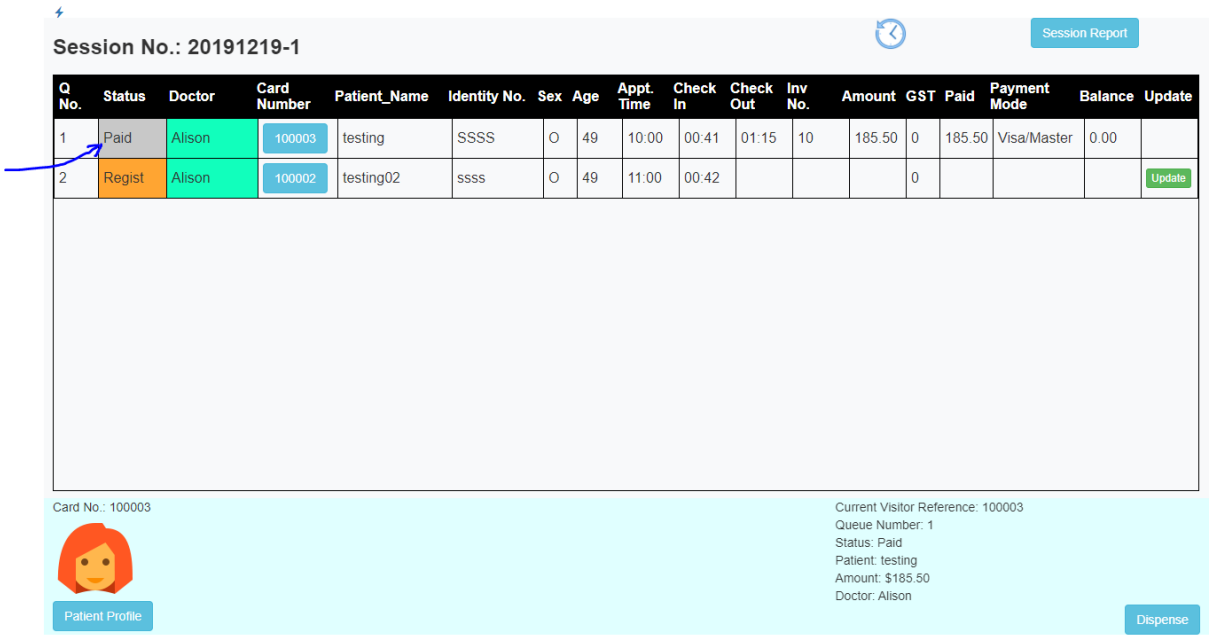
Patient Info
Medical Info
Co-Payment
Visits
Appointments
Accounts
Reminder
Glance View

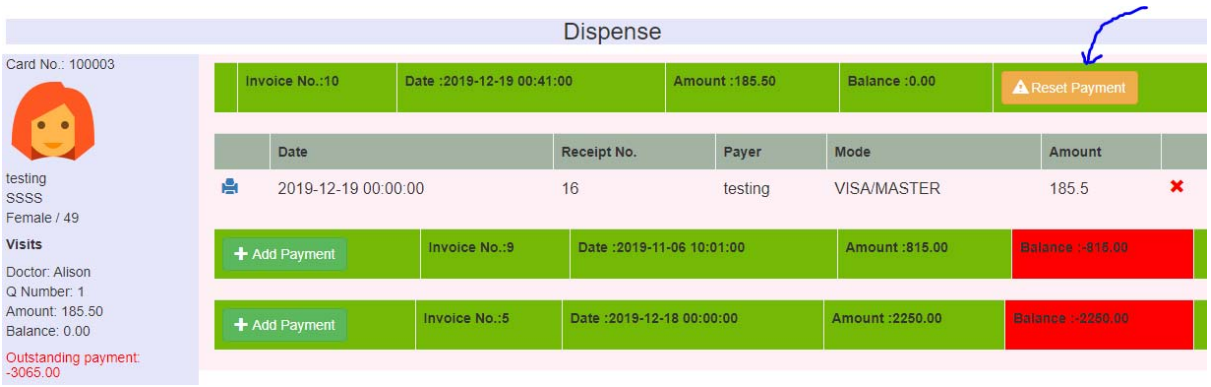
testing (SSSS) Treatment Records

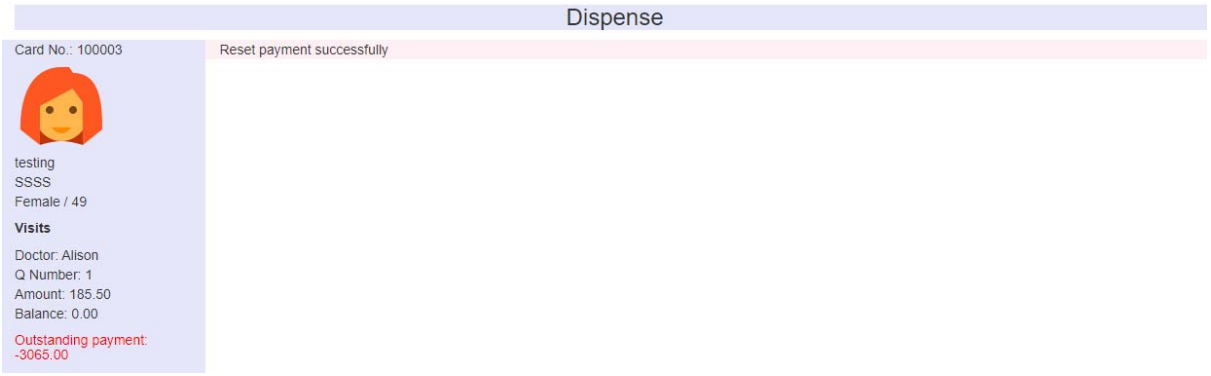
ID	Start	End	Doctor	Medical History	Chief Complaints	Findings	Note		Instruction
5	04-07-2019 11:20	04-07-2019 23:32	LUO WENYUAN [D22098A]	NA	CC	#38 ; Missing.	#15 ; Root Canal Treatment. #26 ; Crown. #27 ; Pontic. #28 ; Crown. #44 Mesial, AMALGAM RESTORATIONS. #44 Occulusal, AMALGAM RESTORATIONS.	Add	Payment Mode Cash/Net/Visa: Medisave: 1850 CHAS: AIA: IHP: INOVA: Next Appointment:
10	06-11-2019 10:01	06-11-2019 10:32	LUO WENYUAN [D22098A]	Medical History	Chief Complaints	Findings	Note	Add	Payment Mode Cash/Net/Visa: Medisave: CHAS: AIA: IHP: INOVA: Next Appointment:
12	19-12-2019 00:41	19-12-2019 01:15	LUO WENYUAN [D22098A]	na	SAP		SAP	Add	Payment Mode Cash/Net/Visa: Medisave: CHAS: AIA: IHP: INOVA: Next Appointment:

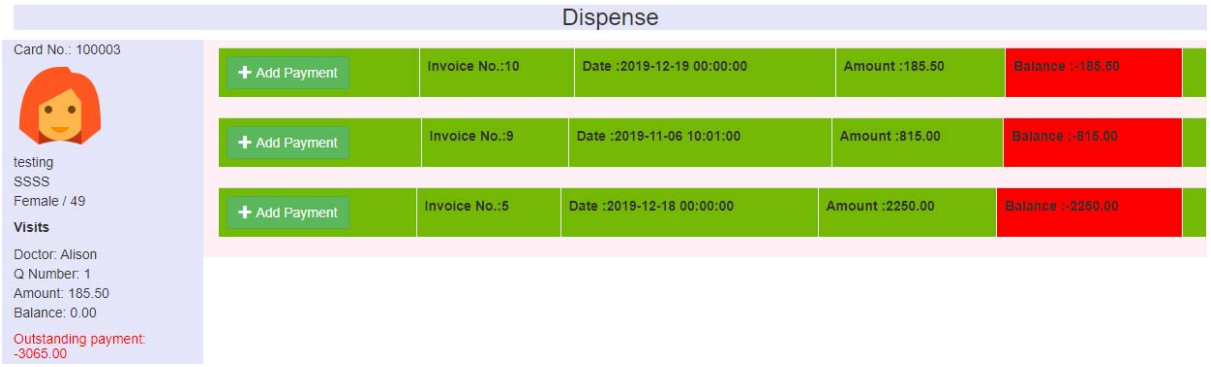


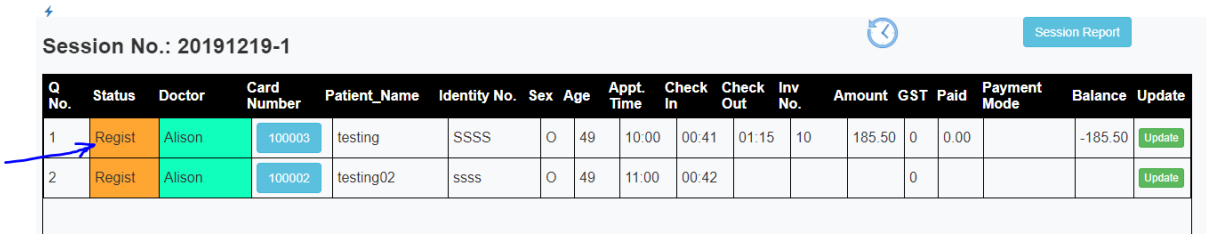
B) If you want to change the bill items, request receptionist to reset payment by click [Reset Payment]. This function is limit to the day.




Dispense
Card No.: 100003
testing
SSSS
Female / 49
Visits
Doctor: Alison
Q Number: 1
Amount: 185.50
Balance: 0.00
Outstanding payment: -3065.00
Invoice No.:10
Date :2019-12-19 00:41:00
Amount :185.50
Balance :0.00
Reset Payment
Date
Receipt No.
Payer
Mode
Amount
2019-12-19 00:00:00
16
testing
VISA/MASTER
185.5
Add Payment
Invoice No.:9
Date :2019-11-06 10:01:00
Amount :815.00
Balance :-815.00
Add Payment
Invoice No.:5
Date :2019-12-18 00:00:00
Amount :2250.00
Balance :-2250.00


Dispense
Card No.: 100003
Reset payment successfully
testing
SSSS
Female / 49
Visits
Doctor: Alison
Q Number: 1
Amount: 185.50
Balance: 0.00
Outstanding payment: -3065.00

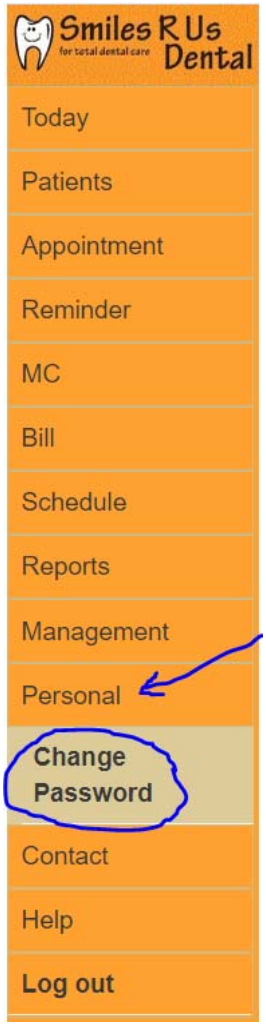

Dispense
Card No.: 100003
testing
SSSS
Female / 49
Visits
Doctor: Alison
Q Number: 1
Amount: 185.50
Balance: 0.00
Outstanding payment: -3065.00
Add Payment
Invoice No.:10
Date :2019-12-19 00:00:00
Amount :185.50
Balance :-185.50
Add Payment
Invoice No.:9
Date :2019-11-06 10:01:00
Amount :815.00
Balance :-815.00
Add Payment
Invoice No.:5
Date :2019-12-18 00:00:00
Amount :2250.00
Balance :-2250.00


Session No.: 20191219-1
Session Report
Q No. | Status | Doctor | Card Number | Patient_Name | Identity No. | Sex | Age | Appt. Time | Check In | Check Out | Inv No. | Amount | GST | Paid | Payment Mode | Balance | Update
1 | Regist | Alison | 100003 | testing | SSSS | O | 49 | 10:00 | 00:41 | 01:15 | 10 | 185.50 | 0 | 0.00 | | -185.50 | Update
2 | Regist | Alison | 100002 | testing02 | ssss | O | 49 | 11:00 | 00:42 | | | | 0 | | | | Update

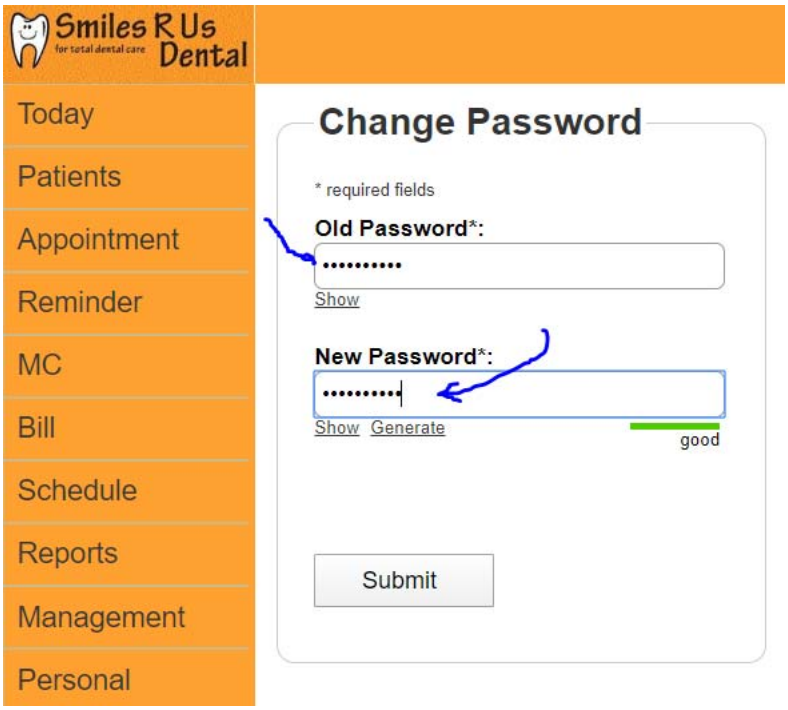
4 How to change Password?

User to reset or change password must has an available registered email address!

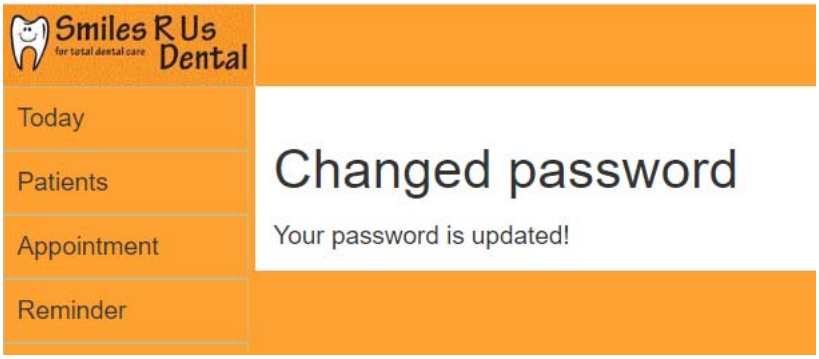
1) Click Personal on left hand side menu then select Change Password.



2) Enter Old Password and New Password



3) Click Submit button



5 How to use new schedule?

1) View and Amend schedule.

Select Month to view

2020-05 Schedule for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
													1			2			3		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception																IVY					
Doctor 1																Alison			Minjung	Minjung	
Nurse 1																			Vanitha	Vanitha	
Doctor 2																Chun-Chang	Chun-Chang		Alison		
Nurse 2																Juliet	Juliet		Juliet		
Doctor 3																					
Nurse 3																					
	4			5			6			7			8			9			10		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY					IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison					Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet					Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	11			12			13			14			15			16			17		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	18			19			20			21			22			23			24		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	25			26			27			28			29			30			31		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					

Amend Schedule

S/N	Name	AM	PM	Evening	Sections
1	Alison	10	4	0	14
2	Chun-Chang	12	12	0	24

Click [Amend Schedule] button to enter amending schedule.

2020-05 Schedule for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
													1			2			3		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception																IVY					
Doctor 1																Alison			Minjung	Minjung	
Nurse 1																			Vanitha	Vanitha	
Doctor 2																Chun-Chang	Chun-Chang		Alison		
Nurse 2																Juliet	Juliet		Juliet		
Doctor 3																					
Nurse 3																					
	4			5			6			7			8			9			10		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY					IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison					Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet					Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	11			12			13			14			15			16			17		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	18			19			20			21			22			23			24		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	25			26			27			28			29			30			31		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					

Save Schedule

Click [Save Schedule] button to save the amended schedule.

2) Make a schedule and amend schedule template.

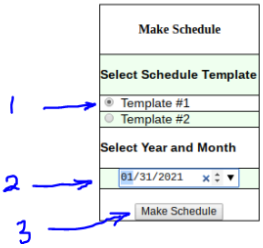
Schedule Template #1 for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					

Schedule Template #2 for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception																					
Doctor 1																					
Nurse 1																					
Doctor 2																					
Nurse 2																					
Doctor 3																					
Nurse 3																					

Amend Schedule Template



Make Schedule

1. Select template.
2. Select year and Month.
3. Click [Make Schedule] button to make a schedule

2021-01 Schedule for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	1 PM	Evening	AM	2 PM	Evening	AM	3 PM	Evening
Reception													IVY	IVY		IVY					
Doctor 1													Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1													Juliet	Juliet					Vanitha	Vanitha	
Doctor 2																Chun-Chang	Chun-Chang				
Nurse 2																Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	AM	4 PM	Evening	AM	5 PM	Evening	AM	6 PM	Evening	AM	7 PM	Evening	AM	8 PM	Evening	AM	9 PM	Evening	AM	10 PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	AM	11 PM	Evening	AM	12 PM	Evening	AM	13 PM	Evening	AM	14 PM	Evening	AM	15 PM	Evening	AM	16 PM	Evening	AM	17 PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	AM	18 PM	Evening	AM	19 PM	Evening	AM	20 PM	Evening	AM	21 PM	Evening	AM	22 PM	Evening	AM	23 PM	Evening	AM	24 PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					
	AM	25 PM	Evening	AM	26 PM	Evening	AM	27 PM	Evening	AM	28 PM	Evening	AM	29 PM	Evening	AM	30 PM	Evening	AM	31 PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					

Amend Schedule

Amend Schedule Template

Schedule Template #1 for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Chang	Chun-Chang		Chun-Chang	Chun-Chang		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Chang	Chun-Chang				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					

Schedule Template #2 for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception																					
Doctor 1																					
Nurse 1																					
Doctor 2																					
Nurse 2																					
Doctor 3																					
Nurse 3																					

Amend Schedule Template

Click [Amend Schedule Template] button to amend schedule template.

Schedule Template #1 for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception	IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY	IVY		IVY					
Doctor 1		Kit Man	Kit Man	Daniel	Daniel		Alison	Alison		Chun-Cha	Chun-Cha		Chun-Cha	Chun-Cha		Alison			Minjung	Minjung	
Nurse 1		Vanitha	Vanitha	Juliet			Juliet	Juliet		Juliet	Juliet		Juliet	Juliet					Vanitha	Vanitha	
Doctor 2					Felicia	Felicia										Chun-Cha	Chun-Cha				
Nurse 2					Juliet	Juliet										Juliet	Juliet				
Doctor 3																					
Nurse 3																					

Schedule Template #2 for Smiles R Us Dental Centre

	Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			Sunday		
	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening	AM	PM	Evening
Reception																					
Doctor 1																					
Nurse 1																					
Doctor 2																					
Nurse 2																					
Doctor 3																					
Nurse 3																					

Save Schedule

6 How to use Inventory Management System (IMS)?

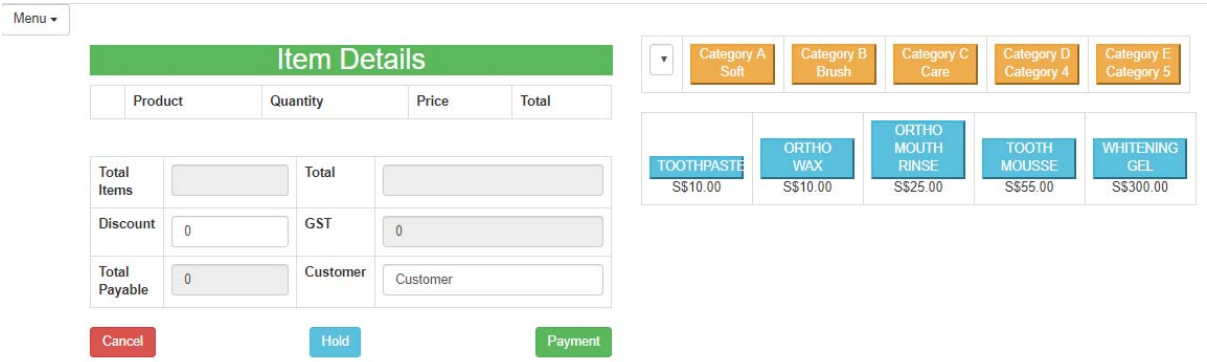
The IMS is main for product sale.

You must input stock first, then can use Point of Sale (POS) to sale the product.

1) Open Point of Sale

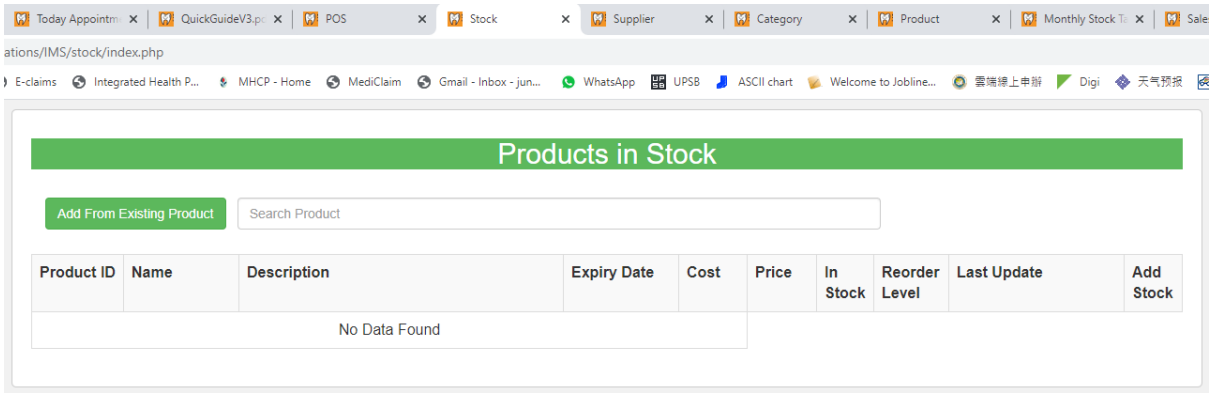
Select Inventory Management System -> Point of Sale

The POS is opened in specific tab.



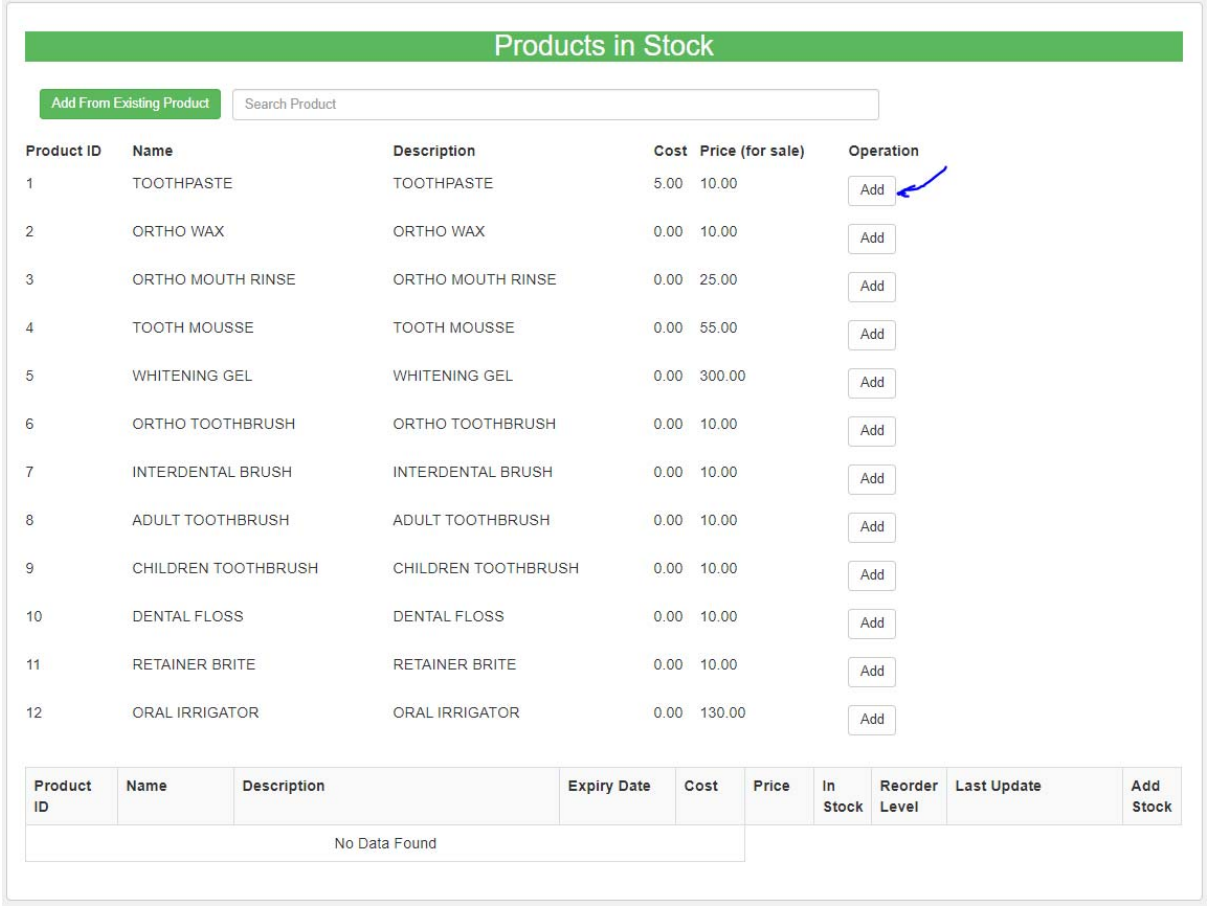
2) Select List of Stock

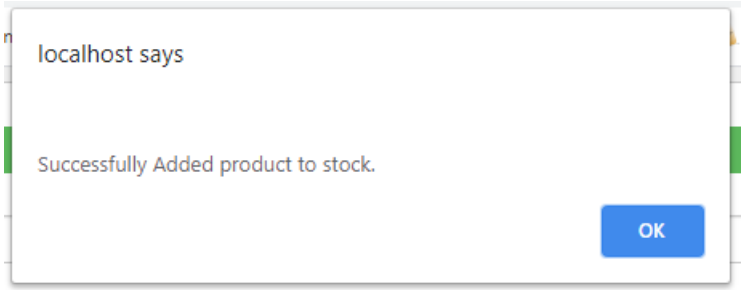
Click [Menu], Select “List of Stock”. A stock list is open in specific tag.



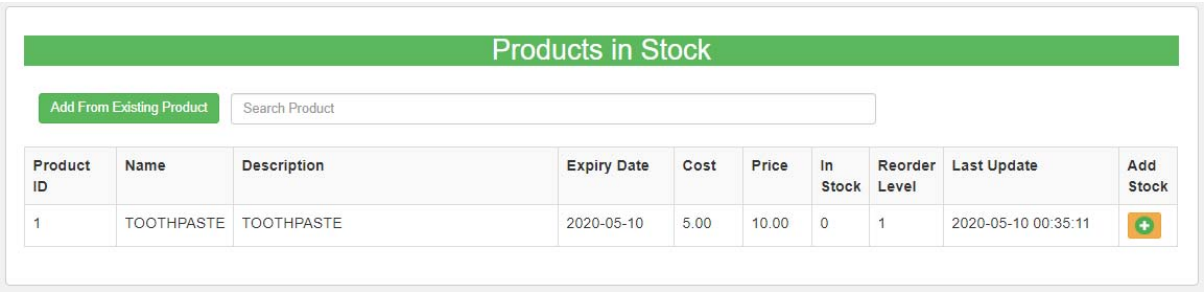
3) Add new stock

To add a new stock, click [Add From Existing Product] button. The existing product but not in stock list will be shown. Select desired product click [Add] button to add the product to stock. Example select product ID 1 “TOOTHPASTE”





Click [OK] button.

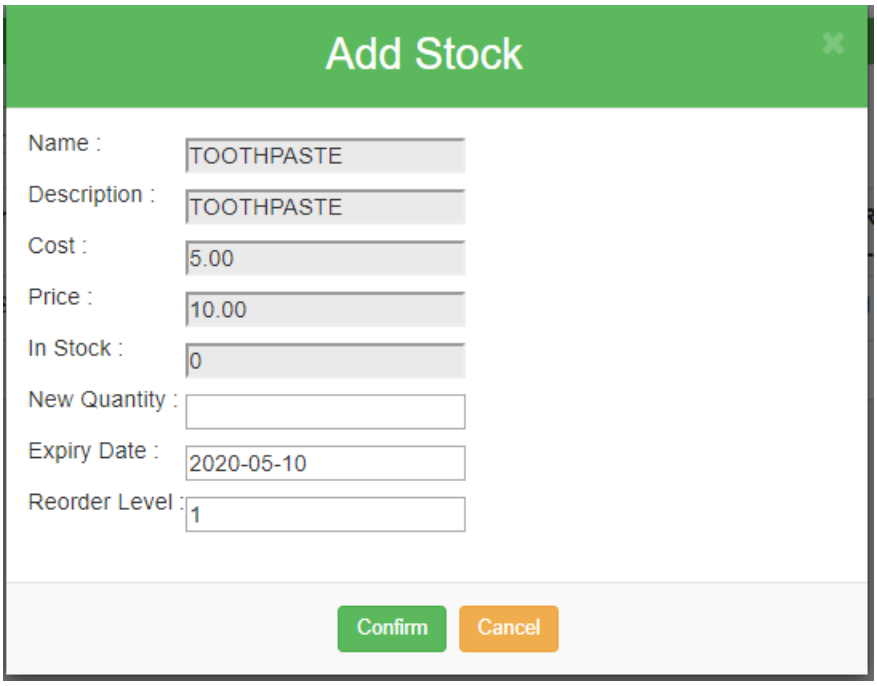


Product ID	Name	Description	Expiry Date	Cost	Price	In Stock	Reorder Level	Last Update	Add Stock
1	TOOTHPASTE	TOOTHPASTE	2020-05-10	5.00	10.00	0	1	2020-05-10 00:35:11	

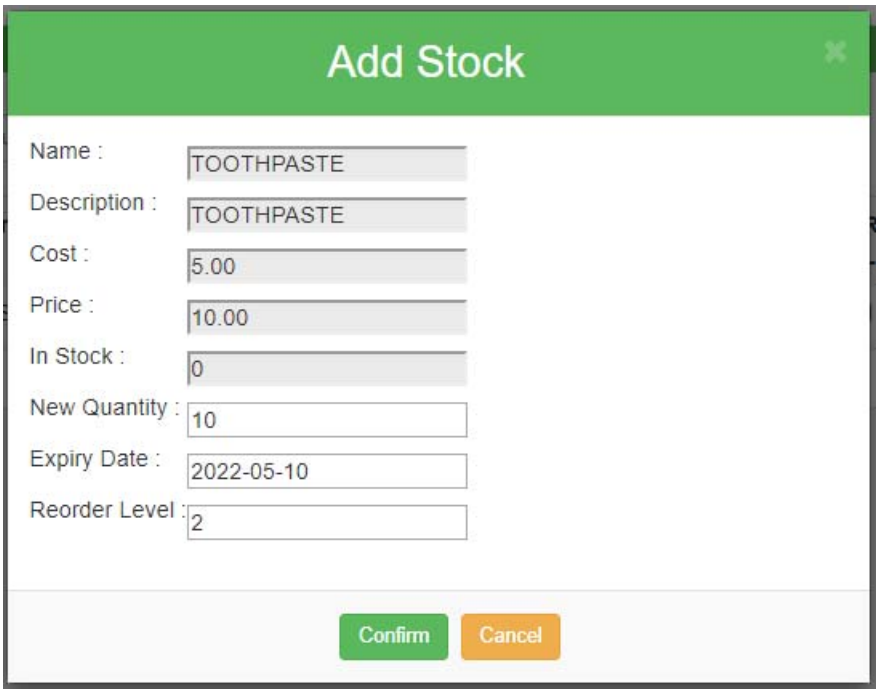
Now, the product ID 1 has been added to stock list.

4) Add stock quantity

Click icon of Add Stock, an Add Stock window is pop up

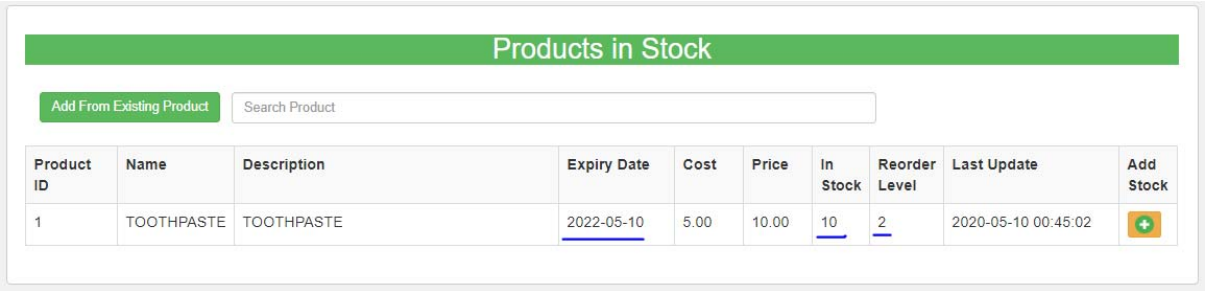


Enter New Quantity, Expiry Date and Reorder Level. E.g. Enter New Quantity 10, Expiry Date 2022-05-10 and Reorder Level 2

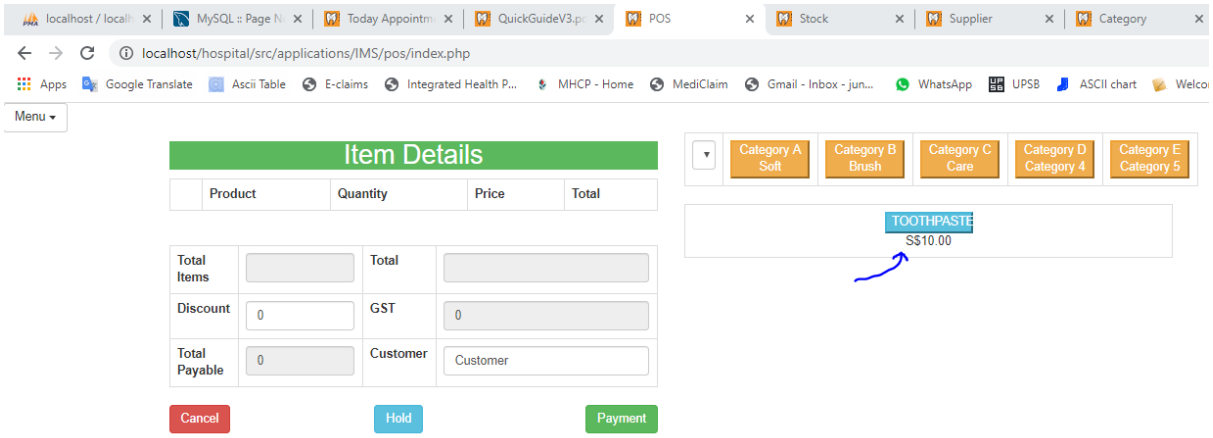


Click [Confirm] button

Click [OK] button.



Now, go to POS page and refresh the web page. Just added stock is show on right side.

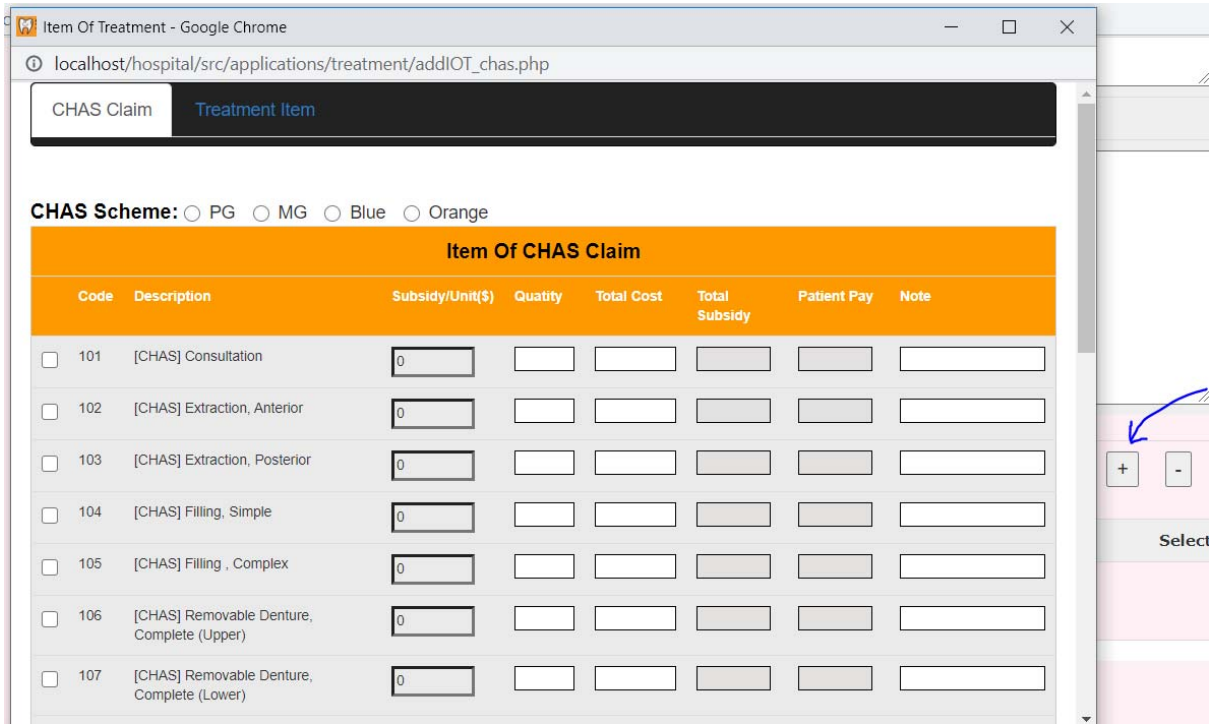


How do use POS to sell a product, please reference to Inventory Management System (IMS) at Quick Guide V3 page 80.

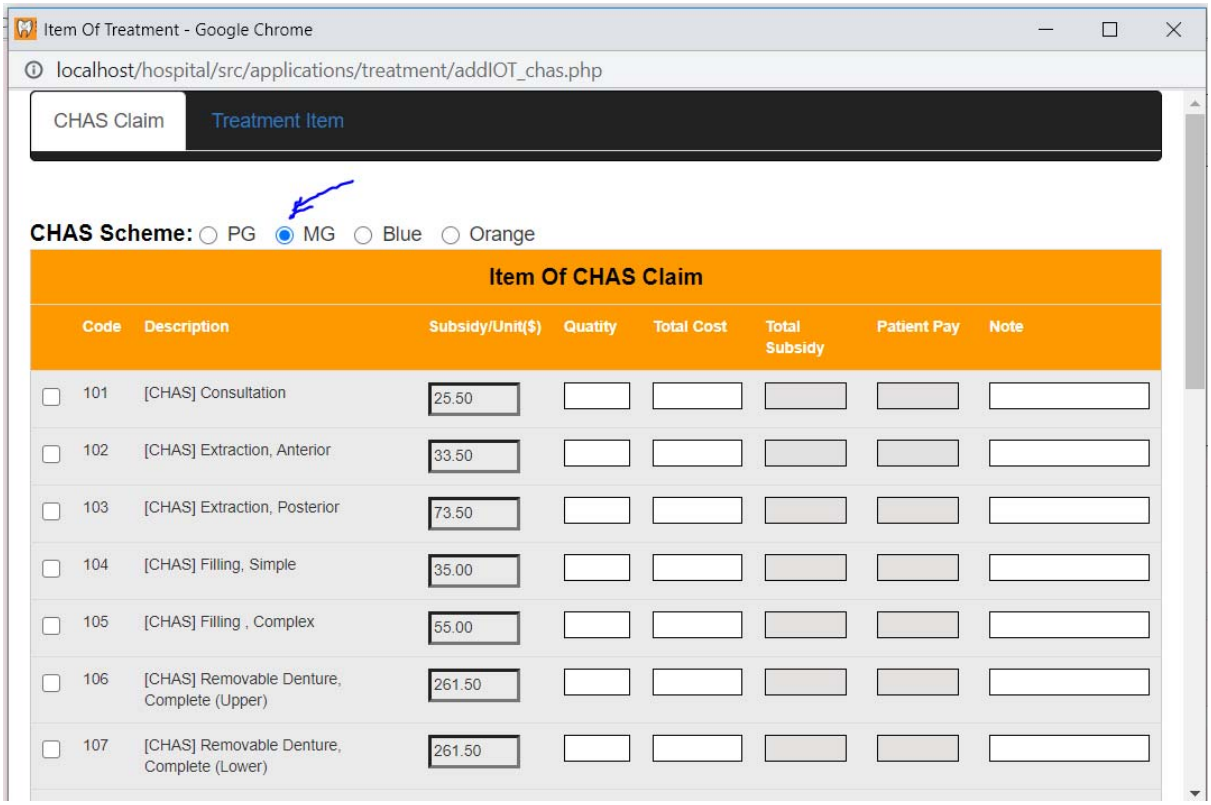
7 How to use CHAS bill?

1) For doctor treatment

Example the patient needs to fill 5 teeth, but CHAS has only 2 leave filling for claim.



Under treatment bill click [+] button. An item of treatment window is popup.



Select CHAS Scheme

Item Of Treatment - Google Chrome

localhost/hospital/src/applications/treatment/addIOT_chas.php

CHAS Claim | Treatment Item

CHAS Scheme: ○ PG ◉ MG ○ Blue ○ Orange

Item Of CHAS Claim

	Code	Description	Subsidy/Unit($)	Quatity	Total Cost	Total Subsidy	Patient Pay	Note
☑	101	[CHAS] Consultation	25.50	1	25.5	25.5	0	
☐	102	[CHAS] Extraction, Anterior	33.50					
☐	103	[CHAS] Extraction, Posterior	73.50					
☐	104	[CHAS] Filling, Simple	35.00					
☑	105	[CHAS] Filling , Complex	55.00	2	160	110	50	
☐	106	[CHAS] Removable Denture, Complete (Upper)	261.50					
☐	107	[CHAS] Removable Denture, Complete (Lower)	261.50					

Item Of Treatment - Google Chrome

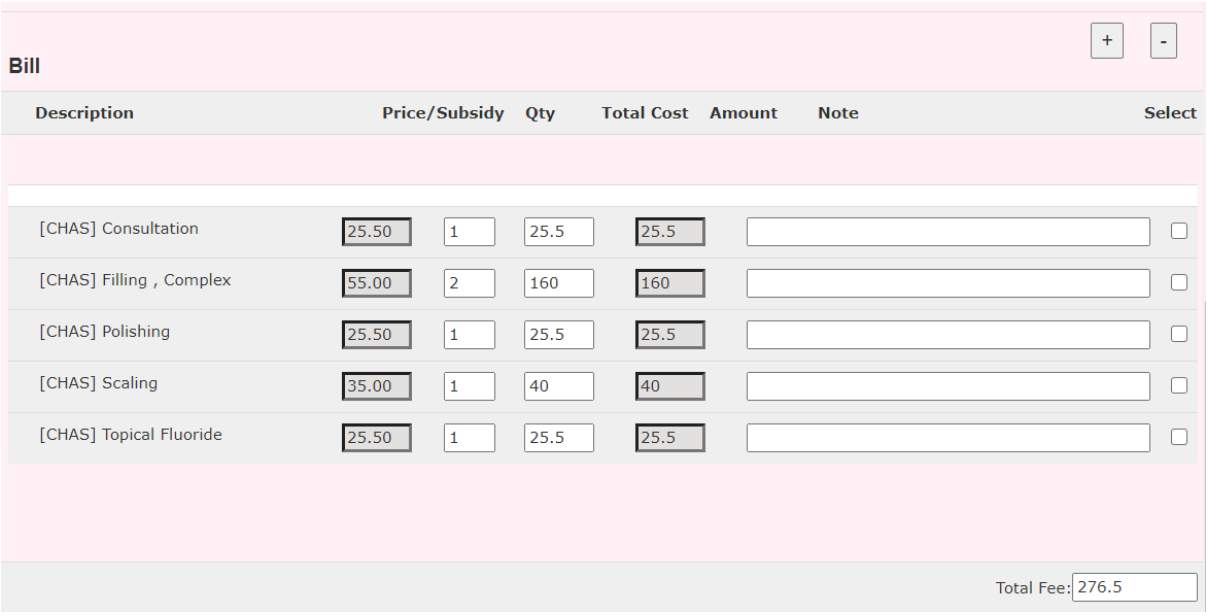
localhost/hospital/src/applications/treatment/addIOT_chas.php

CHAS Claim | Treatment Item

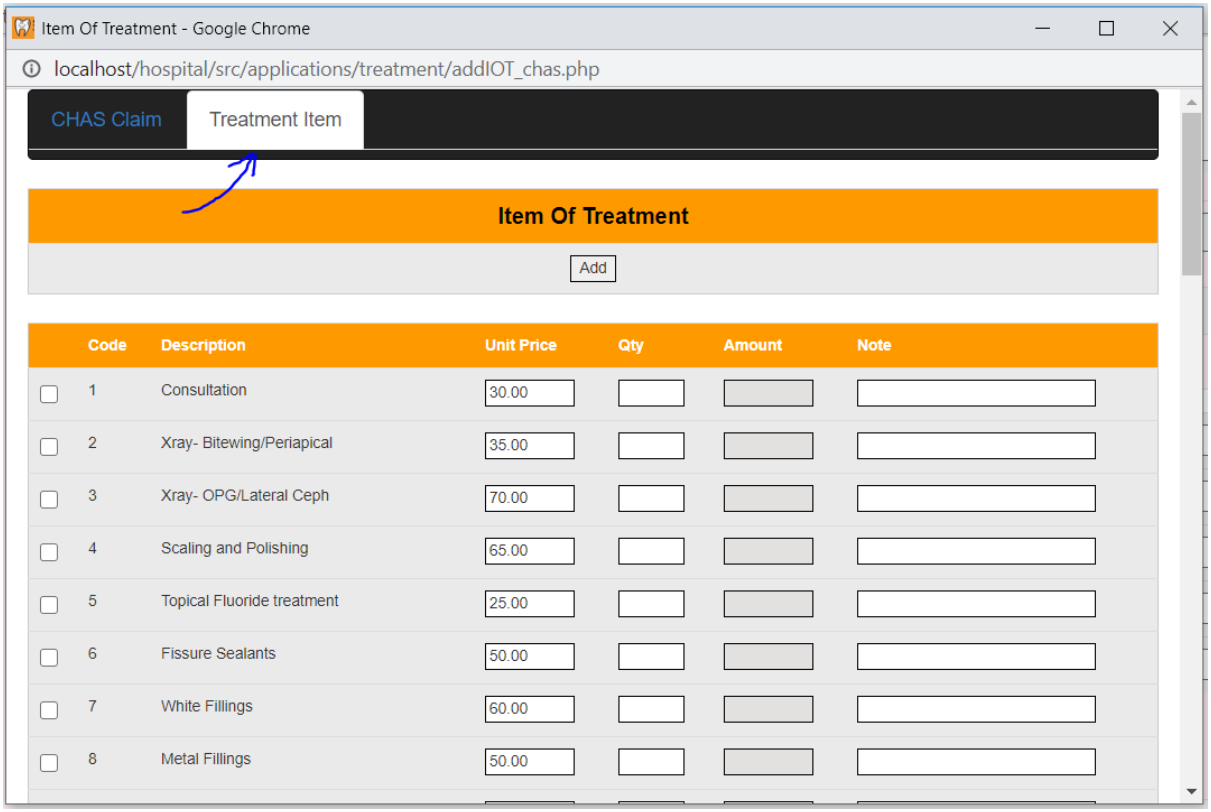
☐	114	[CHAS] Permanent Crown	132.50					
☐	115	[CHAS] Re-Cementation	40.00					
☐	116	[CHAS] Root Canal Treatment (Anterior)	169.00					
☐	117	[CHAS] Root Canal Treatment (Pre-molar)	215.00					
☐	118	[CHAS] Root Canal Treatment (Molar)	261.50					
☑	119	[CHAS] Polishing	25.50	1	25.5	25.5	0	
☑	120	[CHAS] Scaling	35.00	1	40	35	5	
☑	121	[CHAS] Topical Fluoride	25.50	1	25.5	25.5	0	
☐	122	[CHAS] X-Ray	16.00					
				Total:	276.5	221.5	55	

Add

Enter desired claim items (Quantity, Total Cost) , then click [Add] button.



The CHAS claim items have been added to treatment. Click [+] button again to normal bill items



Click Treatment Item tab to select normal bill items

Enter desired claim items (Quantity, Unit Price) , then click [Add] button.

Item Of Treatment - Google Chrome

localhost/hospital/src/applications/treatment/addIOT_chas.php

CHAS Claim | Treatment Item

Item Of Treatment

Add

	Code	Description	Unit Price	Qty	Amount	Note
☐	1	Consultation	30.00			
☐	2	Xray- Bitewing/Periapical	35.00			
☐	3	Xray- OPG/Lateral Ceph	70.00			
☐	4	Scaling and Polishing	65.00			
☐	5	Topical Fluoride treatment	25.00			
☐	6	Fissure Sealants	50.00			
☑	7	White Fillings	80.00	3	240	
☐	8	Metal Fillings	50.00			
☐	9	Composite Veneers	150.00			
☐	10	Porcelain Veneers	800.00			

Bill

+ -

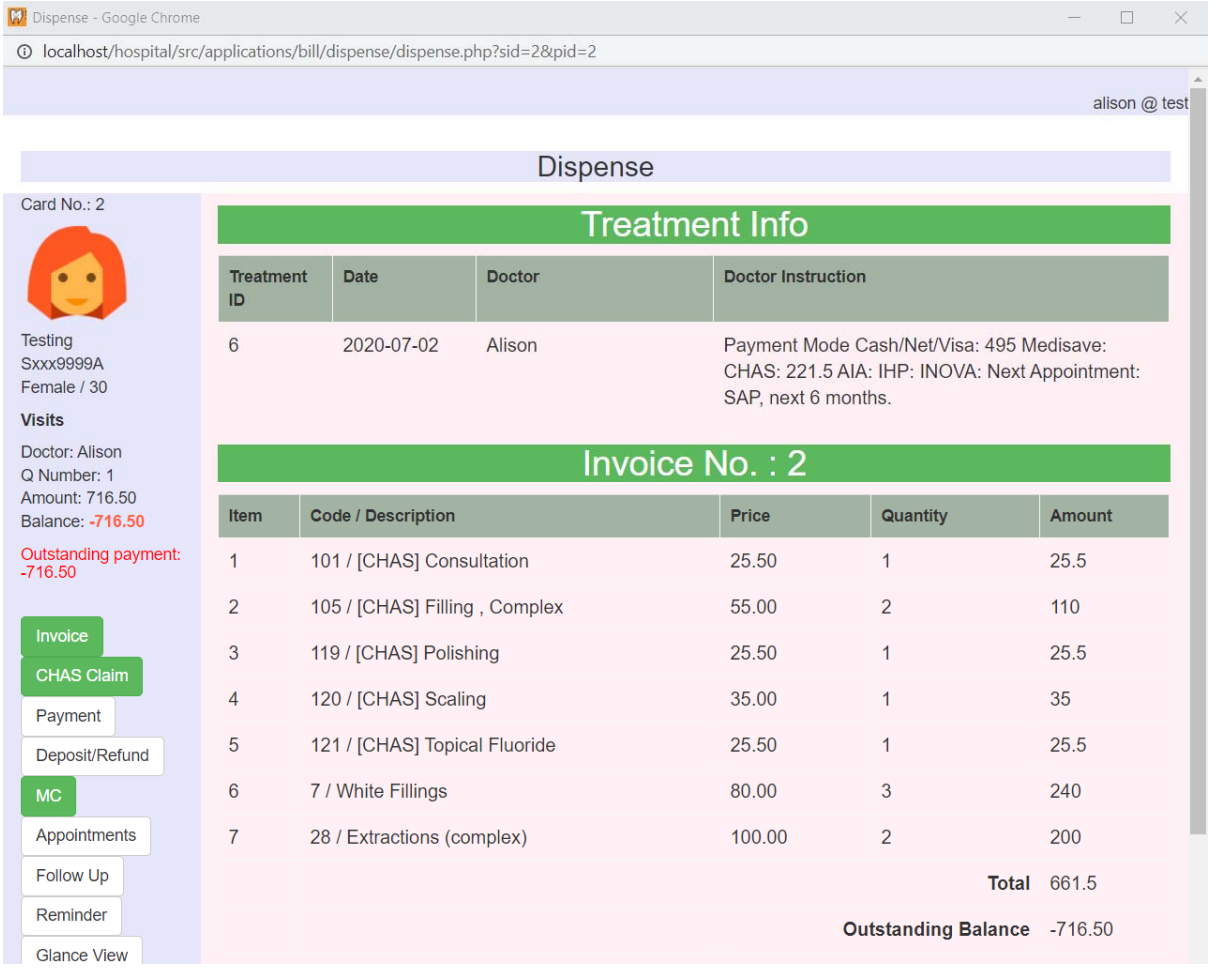
Description	Price/Subsidy	Qty	Total Cost	Amount	Note	Select
[CHAS] Consultation	25.50	1	25.5	25.5		☐
[CHAS] Filling , Complex	55.00	2	160	160		☐
[CHAS] Polishing	25.50	1	25.5	25.5		☐
[CHAS] Scaling	35.00	1	40	40		☐
[CHAS] Topical Fluoride	25.50	1	25.5	25.5		☐
White Fillings	80.00	3		240		☐
Extractions (complex)	100.00	2		200		☐

Total Fee: 716.5

Normal bill items have been added.

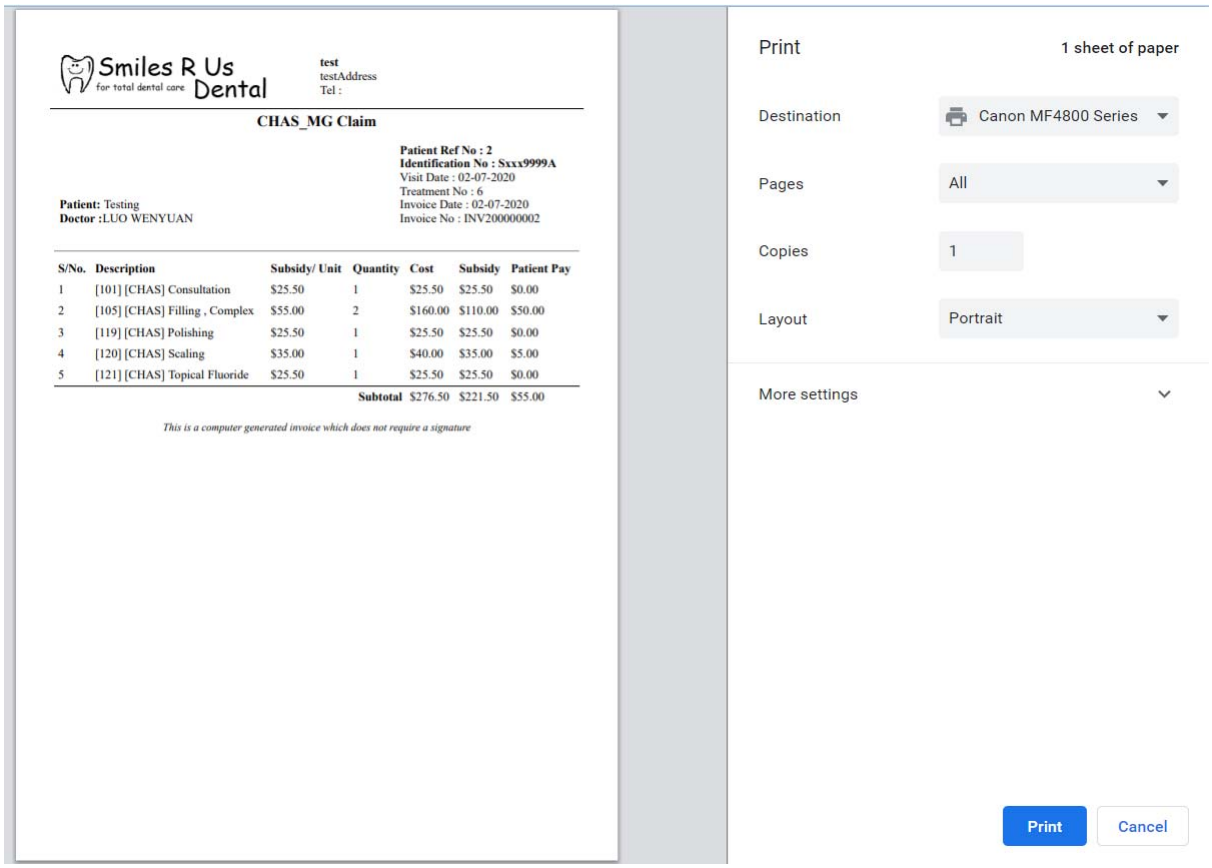
2) For receptionist payment

Click [Dispense] button



Click [CHAS Claim]

Click [CHAS Claim] and print out CHAS claim form.



Smiles R Us Dental
for total dental care

test
testAddress
Tel :

CHAS_MG Claim

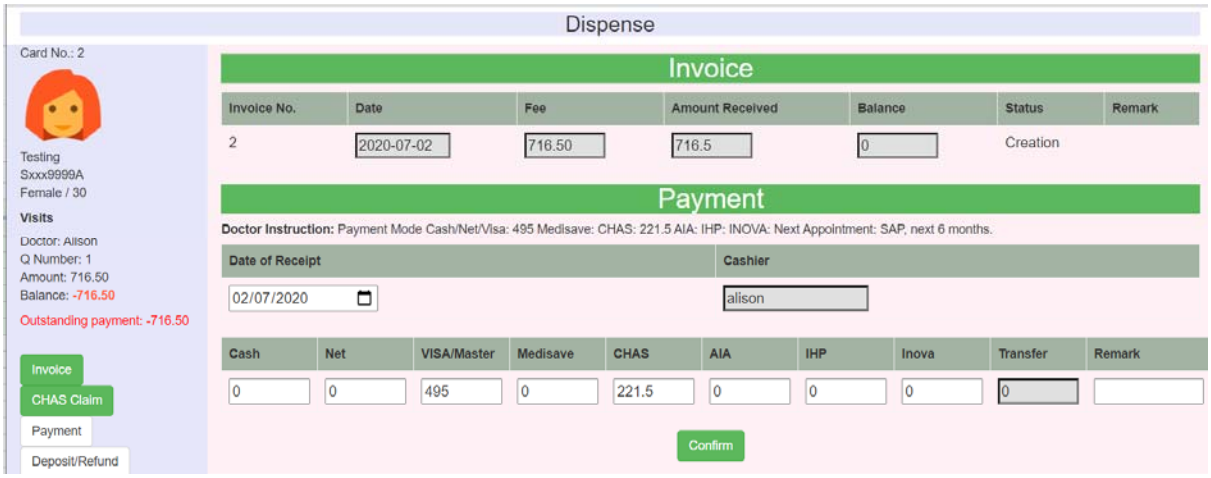
Patient Ref No : 2
Identification No : Sxxx9999A
Visit Date : 02-07-2020
Treatment No : 6
Invoice Date : 02-07-2020
Invoice No : INV200000002

Patient: Testing
Doctor :LUO WENYUAN

S/No.	Description	Subsidy/ Unit	Quantity	Cost	Subsidy	Patient Pay
1	[101] [CHAS] Consultation	$25.50	1	$25.50	$25.50	$0.00
2	[105] [CHAS] Filling , Complex	$55.00	2	$160.00	$110.00	$50.00
3	[119] [CHAS] Polishing	$25.50	1	$25.50	$25.50	$0.00
4	[120] [CHAS] Scaling	$35.00	1	$40.00	$35.00	$5.00
5	[121] [CHAS] Topical Fluoride	$25.50	1	$25.50	$25.50	$0.00
			Subtotal	$276.50	$221.50	$55.00

This is a computer generated invoice which does not require a signature

Click [Invoice] [Go to Payment]



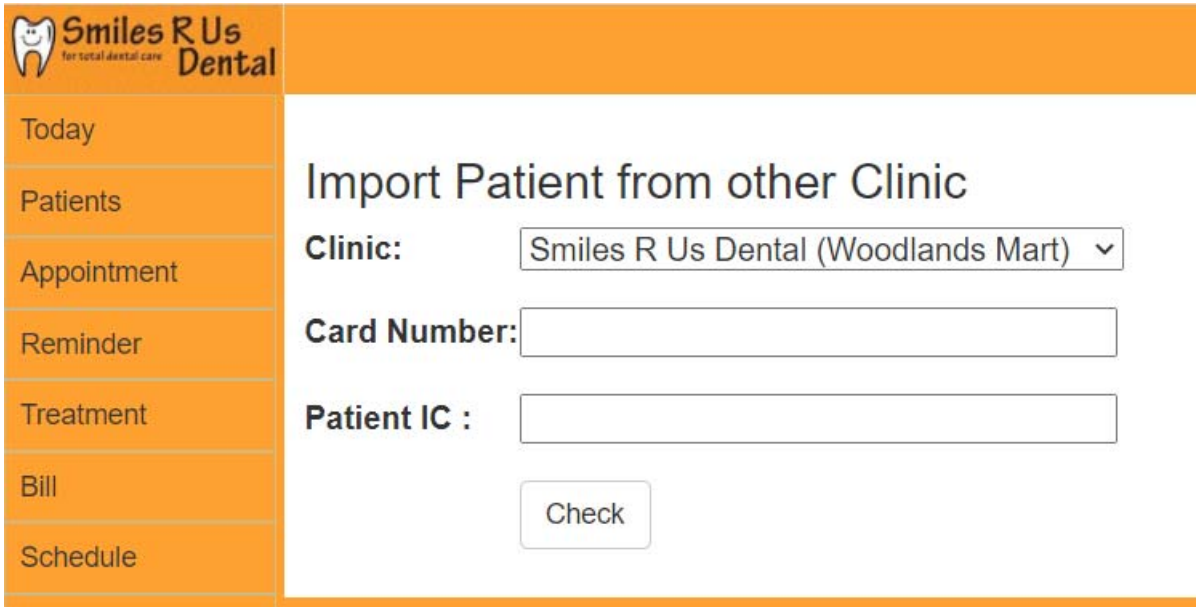
Enter payment and click [Confirm] button to finish payment.

8 How to use Patient Import to import other clinic patient's data?

1) Open Patient Import

Select Patient->Import

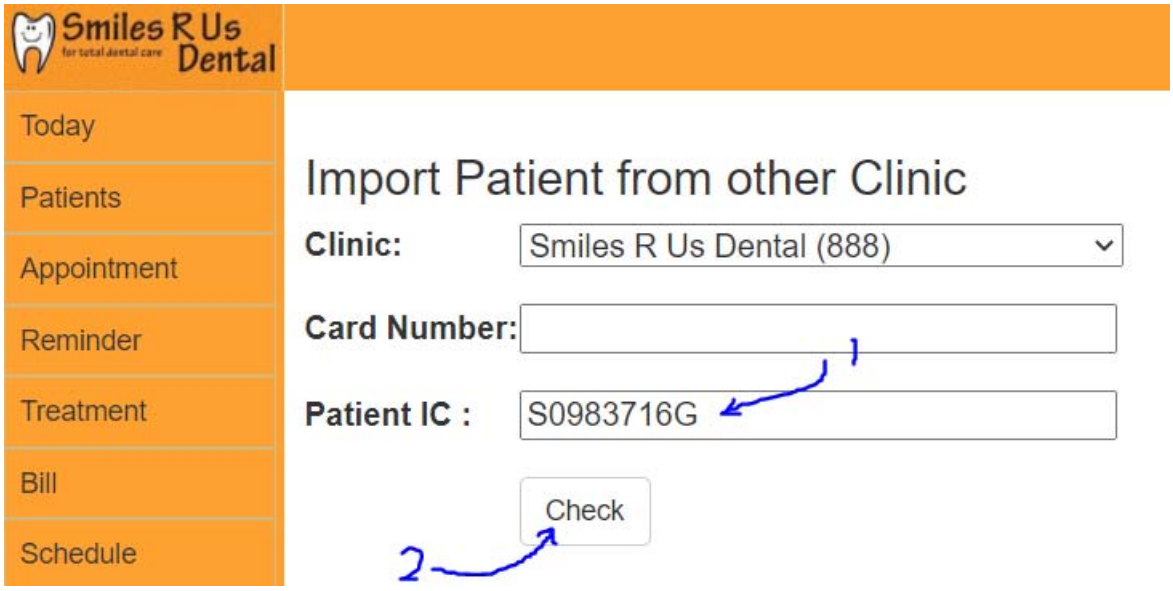
An Import Patient from other Clinic window open

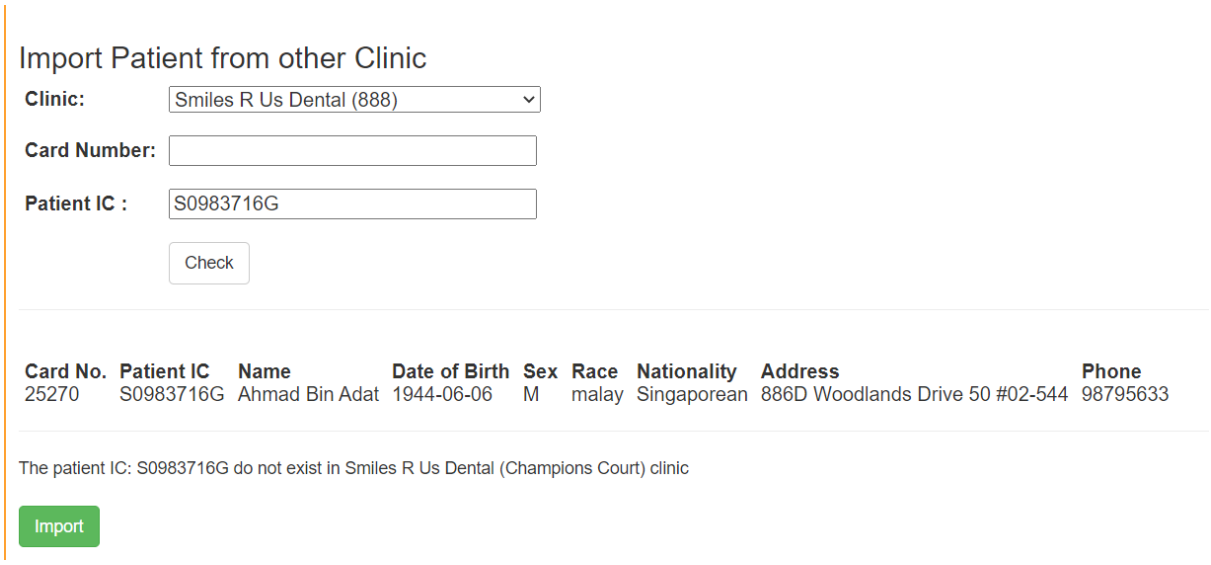


Example to import patient (IC S0983716G) from Smiles R Us Dental (888) to Smiles R Us Dental (Champions Court).

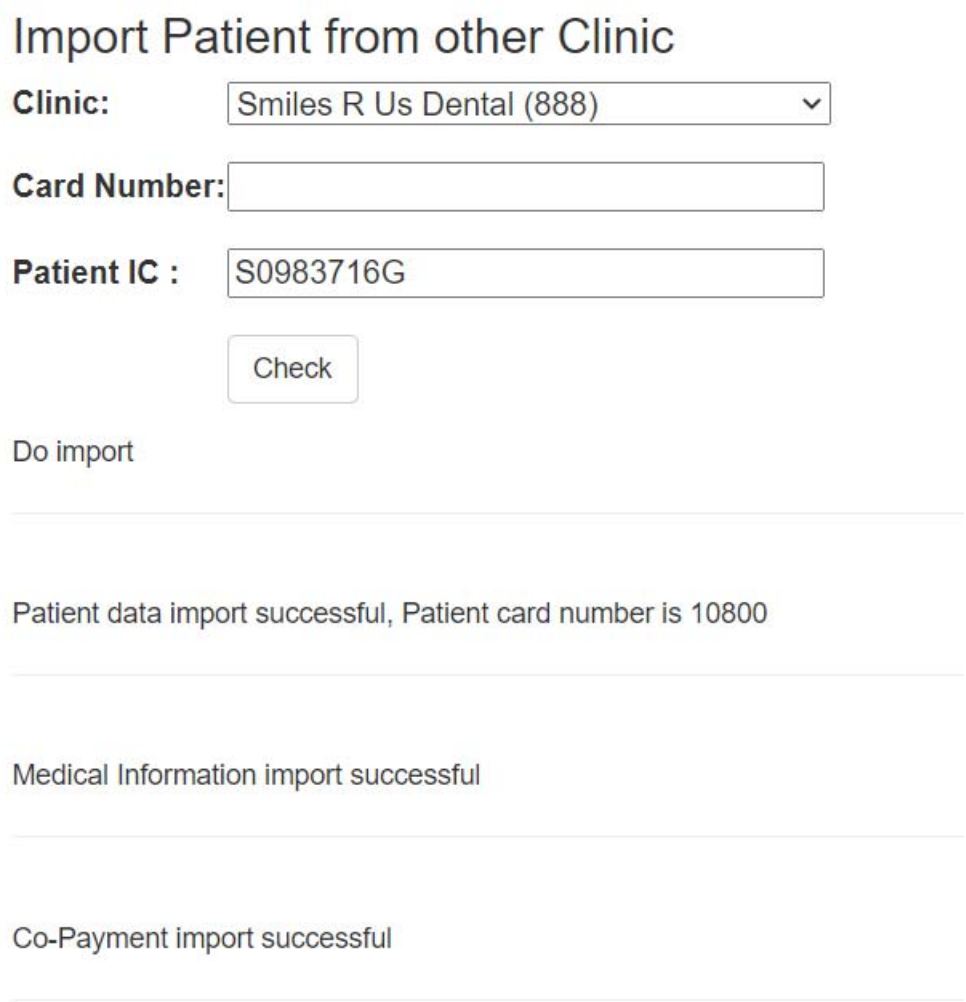
Select clinic Smiles R Us Dental (888).

Enter patient IC then click [Check] button

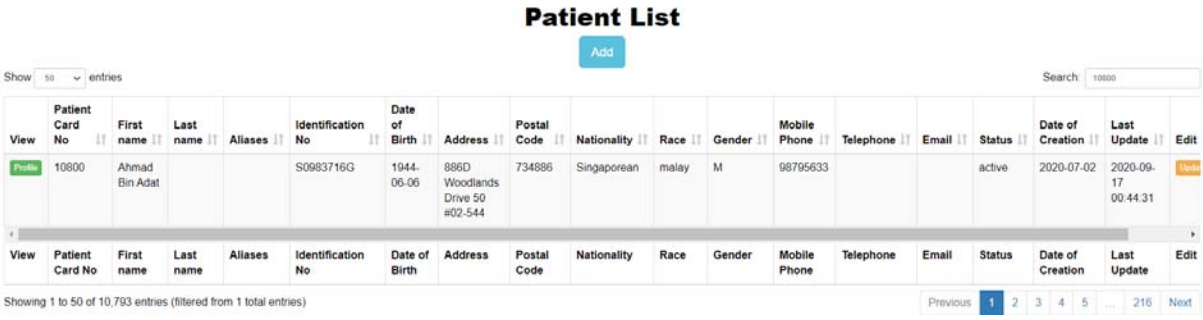




Result show below [Check] button
First messages show the patient information from selected clinic Smiles R Us Dental (888) .
Second message show the patient if existing in this clinic Smiles R Us Dental (Champions Court).
If patient don not exist in this clinic, an [Import] button appear.
Click [Import] button to import the patient



The operation has successfully imported patient data, medical information and Co-Payment.
Patient card number is 10800.
Go to Patient List, enter 10800 to check the imported patient.



9 How to get Patient treatment records from other clinic?

Click [Other Branch] button on Patient Profile

luojunmin @ Smiles R Us Dental (Champions Court)

Patient Profile

Card No.: 10803

ZAINUDIN BIN ISMAIL
S1632965G
Male / 56

Patient Info
Medical Info
Co-Payment
Reminder
Visits
Appointments
Accounts
Glance View
Other Branch
Dispense

Patient Information

Card No.:	10803	Identification No.:	S1632965G
Full name:	ZAINUDIN BIN ISMAIL	Aliases:	
Nationality:	Singaporean	Race:	Malay
Date of Birth:	13-02-1964	Sex:	M
Address:	899C Woodlands Drive 50 #02-296	Post Code:	732899
Mobile:	96745389	Tel (Home):	
Email:			
OPG Number	0	PA Number	0
Create Date	04-08-2020	Last Updated:	17-09-2020 00:03:12

Edit

A popup window shows the patient treatment list and appointment list.

Untitled - Google Chrome

about:blank

List of treatment from other clinic for ZAINUDIN BIN ISMAIL

Date	Doctor	Medical History	Chief Complaints	Findings	Note	Bill Items	Clinic
2020-08-04 10:20:00	Tan Jian Wei		exo	pt complain of pain on UR and loose teeth on LL LR EO NAD IO oh poor, heavy calculus and staining 16 g2 mob, cold++++, severe gum recession 36 grade 3 mob 41 grade 3 mob pt consented to exo all teeth	tx 16 exo 1x4% articaine, 1x2% lidocaine infilt tooth delivered in toto with forceps HA POIG rx ponstan 250mg 10 NV SAP 36 41 exo		Smiles R Us Dental (888)
2020-08-31 10:15:00	Tan Jian Wei		SAP	16 exo site healing well very heavy calculus deposits 21 31 32 B NCCL 36 41 g3 mob, pt consented to exo	tx SAP 36 41 exo 2x2% lidocaine infilt teeth delivered in toto with forceps HA POIG rx ponstan 250mg 10 NV 21 31 32 CAP, kiv dentures tx plan		Smiles R Us Dental (888)

Item No.	Description	Price /Subsidy	Qty	Total Cost	Amount
1	Extractions (complex)	80.00	1	0.00	80
2	Medication	5.00	1	0.00	5
				Total	85

Item No.	Description	Price /Subsidy	Qty	Total Cost	Amount
1	Scaling and Polishing	80.00	1	0.00	80
2	Extractions (simple)	60.00	2	0.00	120
3	Medication	5.00	1	0.00	5
				Total	205

Appointment List

S/N	Doctor	Date	Appointment	Duration Minutes	Description	Status	Clinic
1	Tan Jian Wei	24-09-2020	11:00:00	30	CAP,	Confirm	Smiles R Us Dental (888)
2	Tan Jian Wei	31-08-2020	10:30:00	30	EXO,	Arrived	Smiles R Us Dental (888)

10 How to refund payment to patient?

Due to some reasons need to refund payment to patient.

(1) For doctor, if refund paid amount less than S$500, doctor may directly via counter to refund payment to patient. There are two methods for refund. One is transfer refund payment to patient deposit which patient can use it to pay bill. Another is refund payment to patient by CASH (if that day counter has enough cash).

First step, doctor need to create treatment record that bill contains refund item (amount must be minus value) see below.

3590 23-02-2021 16:08

refund $260: pt not satisfied with shade of valplast base and hence not proceeding with case.

Bill Items

Item No.	Description	Price/Subsidy	Quantity	Total Cost	Amount
1	Special (refund)	-260.00	1	0.00	-260
				Total	-260

Second step, the counter makes refund payment to patient by transfer (to patient deposit) or by CASH, and must request patient sign on receipt as an evidence of refund payment. The patient signed the receipt need to return to management as evidence of refund payment to patient.

Example refund by CASH

Smiles R Us Dental
for total dental care

Smiles R Us Dental Centre
11 Tanjong Katong Road #3-10 Kinex Singapore 437157
Tel : 67023345

Tax Invoice

To: [redacted]
8 Butterworth Lane #04-11

Patient Ref No : [redacted]
Identification No : S0[redacted]
Visit Date : 23-02-2021
Treatment No : 3590
Invoice Date : 23-02-2021
Invoice No : INV210003538

Invoice Details
Patient: [redacted]

S/No.	Description	Price/Subsidy	Quantity	Amount/Total_Cost
1	Special [refund]	$-260.00	1	$-260

Subtotal	$-260.00
Total	$-260.00
Payment received - RN210003365	$-260.00
Outstanding Balance	$0.00

Payment Details

Payer Name : Heng Puay Kiang Tracy
Payable amount : $-260.00

Receipt No	Date	Mode	Amount
RN210003365	23-02-2021	CASH	$-260.00
		Total	$-260.00

Signature

(2) For CHAS claim, most case doctor select wrong CHAS scheme.
Example the patient CHAS_PG but doctor select CHAS_MG, the result of claim amount (subsidy is fixed by CHAS scheme) is more than bill amount. We will refund this portion amount to patient to make the bill balance. In this case usually transfer the portion amount to patient deposit, and no signature request.

Invoice No.:12350	Date :2021-03-01 10:59:00	Amount :140.50	Balance :0.00	CHAS Claim

Date	Receipt No.	Payer	Mode	Amount
2021-03-01 00:00:00	13121	Keck Bee Yoke	NET	64
2021-03-01 00:00:00	13122	CHAS	GIRO	81.50
2021-03-01 00:00:00	13329	Keck Bee Yoke	TRANSFER	-5

Smiles R Us for total dental care Dental

Smiles R Us Dental (Woodlands Mart)
BLK 768 WOODLANDS AVENUE 6, #02-06 SINGAPORE 730768
Tel : 63634556

Tax Invoice

To: Keck Bee Yoke
647 Woodlands Ring Road #07-68

Patient Ref No : 10621
Identification No : S1843923I
Visit Date : 01-03-2021
Treatment No : 12815
Invoice Date : 01-03-2021
Invoice No : INV210012350

Invoice Details
Patient: Keck Bee Yoke

S/No.	Description	Price/Subsidy	Quantity	Amount/Total_Cost
1	[CHAS] Polishing	$25.50	1	$25.50
2	[CHAS] Scaling	$35.00	1	$35.00
3	[CHAS] X-Ray	$16.00	1	$60.00
4	Synflex (10)	$15.00	1	$15
5	Antacids (10)	$5.00	1	$5

Subtotal	$140.50
Total	$140.50
Payable by CHAS	$81.50
Payment received - RN210013121	$64.00
Payment received - RN210013329	$-5.00
Outstanding Balance	$0.00

Payment Details

Payer Name : Keck Bee Yoke **Payable amount :** $59.00

Receipt No	Date	Mode	Amount
RN210013121	01-03-2021	NET	$64.00
RN210013329	01-03-2021	TRANSFER	$-5.00
		Total	$59.00

This is a computer generated invoice which does not require a signature

Dispense

Deposit

Deposit No.	Mode	Date	Payment Mode	Amount	Status	Remark
218	deposit	2021-03-01 00:00:00	Transfer	5.00	normal	Refund, reference to invoice no. 12350
			Balance	5.00		

Deposit Refund Print Transactions

(3) For wrong payment (more than bill amount), counter can refund portion of amount to patient by transfer (to patient deposit) or by CASH.

Example bill amount is 90, but received patient paid is 100, need refund 10 to patient.

Dispense

+ Add Payment | Invoice No.:1728 | Date :2019-10-22 11:07:00 | Amount :90.00 | Balance :10.00

	Date	Receipt No.	Payer	Mode	Amount
	2019-10-22 00:00:00	1822	Ang Pei Yan	NET	100

Dispense

Invoice

Invoice No.	Date	Fee	Amount Received	Balance	Status	Remark
1728	2019-10-22	90.00	100	10	Pay balance	

Payment

Doctor Instruction: Payment Mode Cash/Net/Visa: 90 Next Appointment: 6/12 SAP

Date of Receipt	Cashier
15/03/2021	smiles_admin

Cash	Net	VISA/Master	Medisave	CHAS	AIA	IHP	Inova	Zenyum	Transfer	Remark
0	0	0	0	0	0	0	0	0	0	

Confirm

Note: CASH and Transfer (to patient deposit) can be used to refund to patient. for refund please enter minus value (example -50)

Dispense

Invoice

Invoice No.	Date	Fee	Amount Received	Balance	Status	Remark
1728	2019-10-22	90.00	90	0	Pay balance	

Payment

Doctor Instruction: Payment Mode Cash/Net/Visa: 90 Next Appointment: 6/12 SAP

Date of Receipt	Cashier
15/03/2021	smiles_admin

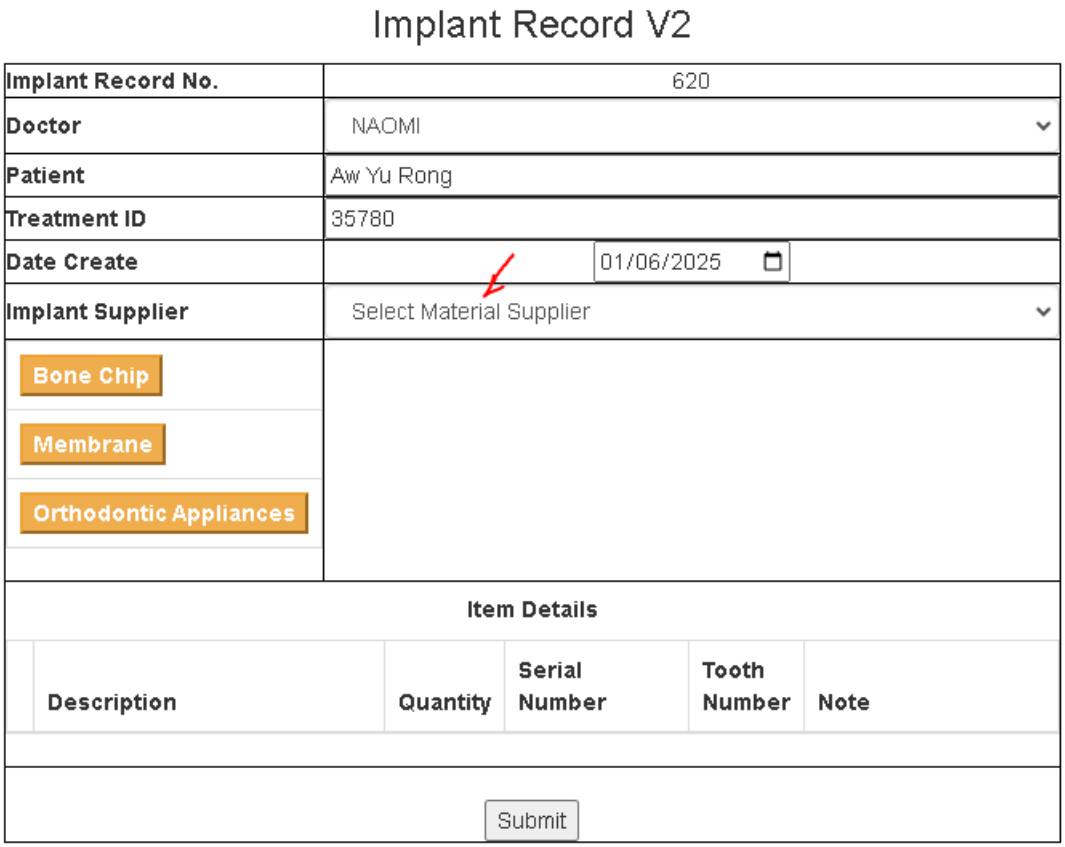
Cash	Net	VISA/Master	Medisave	CHAS	AIA	IHP	Inova	Zenyum	Transfer	Remark
-10	0	0	0	0	0	0	0	0	0	

Confirm

Note: CASH and Transfer (to patient deposit) can be used to refund to patient. for refund please enter minus value (example -50)

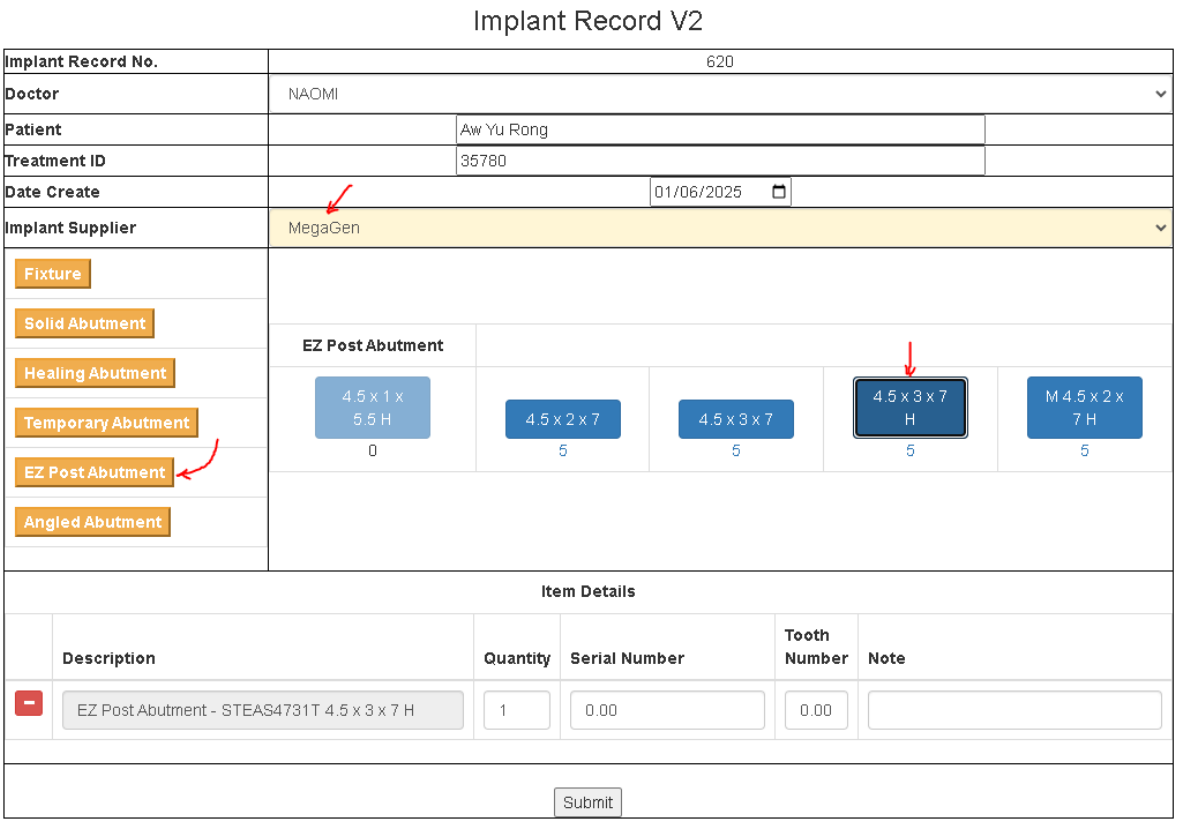
11 How to use Implant Record V2

Due to more implant materials were added. Select the implant materials by choosing the supplier first.



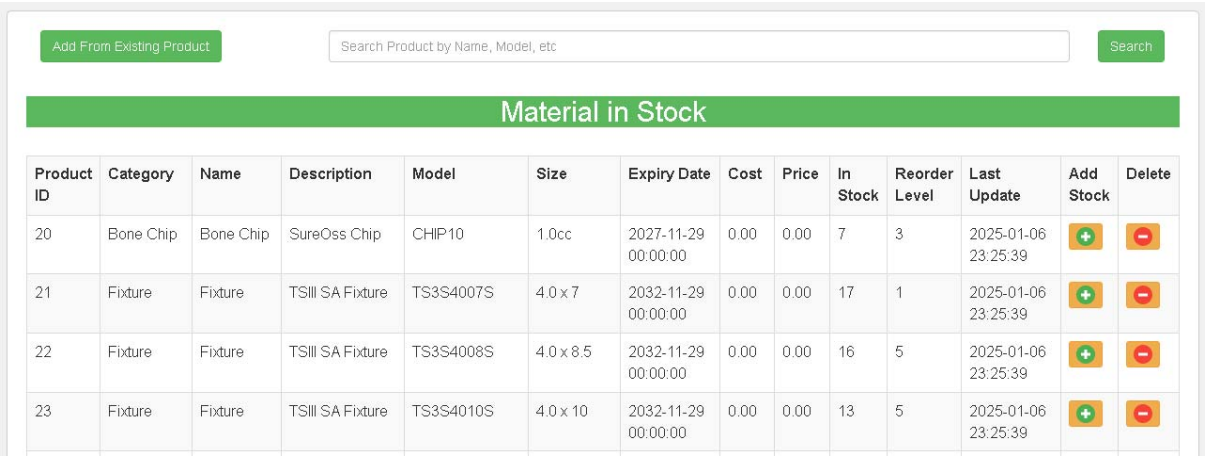
For example to select MegaGen EZ Post Abutment.

1) Click Select Material Supplier, select MegaGen.
2) Click [EZ Post Abutment] button
3) Click [4.5 x 3 x 7 H] button
   Size follows by H, means HEX.



Add new product to the stock

Because many products in product list and same category products may be speeded in different place, search a new product is difficult.



Product ID	Category	Name	Description	Model	Size	Expiry Date	Cost	Price	In Stock	Reorder Level	Last Update	Add Stock	Delete
20	Bone Chip	Bone Chip	SureOss Chip	CHIP10	1.0cc	2027-11-29 00:00:00	0.00	0.00	7	3	2025-01-06 23:25:39		
21	Fixture	Fixture	TSIII SA Fixture	TS3S4007S	4.0 x 7	2032-11-29 00:00:00	0.00	0.00	17	1	2025-01-06 23:25:39		
22	Fixture	Fixture	TSIII SA Fixture	TS3S4008S	4.0 x 8.5	2032-11-29 00:00:00	0.00	0.00	16	5	2025-01-06 23:25:39		
23	Fixture	Fixture	TSIII SA Fixture	TS3S4010S	4.0 x 10	2032-11-29 00:00:00	0.00	0.00	13	5	2025-01-06 23:25:39		

Use the search function to search for the product。

For example, to search the EZ Post Abutment

1) Click [Add from existing product]
2) Enter “ex”
3) Click [Search]

1 Add From Existing Product

2 ez

3 Search

Product ID	Category	Supplier	Name	Description	Model	Size	Operation
217	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4611T	4.5 x 1 x 5.5 H	Add
218	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4621T	4.5 x 5.5 x 2 H	Add
219	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAs4621NT	4.5 x 5.5 x 2	Add
220	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4631T	4.5 x 5.5 x 3 H	Add
221	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4631NT	4.5 x 5.5 x 3	Add
222	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEA4711T	M 4.5 x 7 x 1 H	Add
223	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4711T	4.5 x 7 x 1 H	Add
224	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4711NT	4.5 x 7 x 1	Add
225	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEA4721T	M 4.5 x 2 x 7 H	Add
226	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4721NT	4.5 x 2 x 7	Add
227	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	STEAS4731T	4.5 x 3 x 7 H	Add
242	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	EP4510NT	4.5 x 1 x 5.5	Add
243	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	EP4510HT	4.5 x 1 x 5.5 H	Add
244	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	EP4517NT	4.5 x 1.5 x 7	Add
245	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	EP4525HT	4.5 x 2.5 x 5 H	Add
246	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	EP4527HT	4.5 x 2.5 x 7 H	Add
247	EZ Post Abutment	MegaGen	EZ Post Abutment	EZ Post Abutment	EP4537HT	4.5 x 3.5 x 7 H	Add

Material in Stock

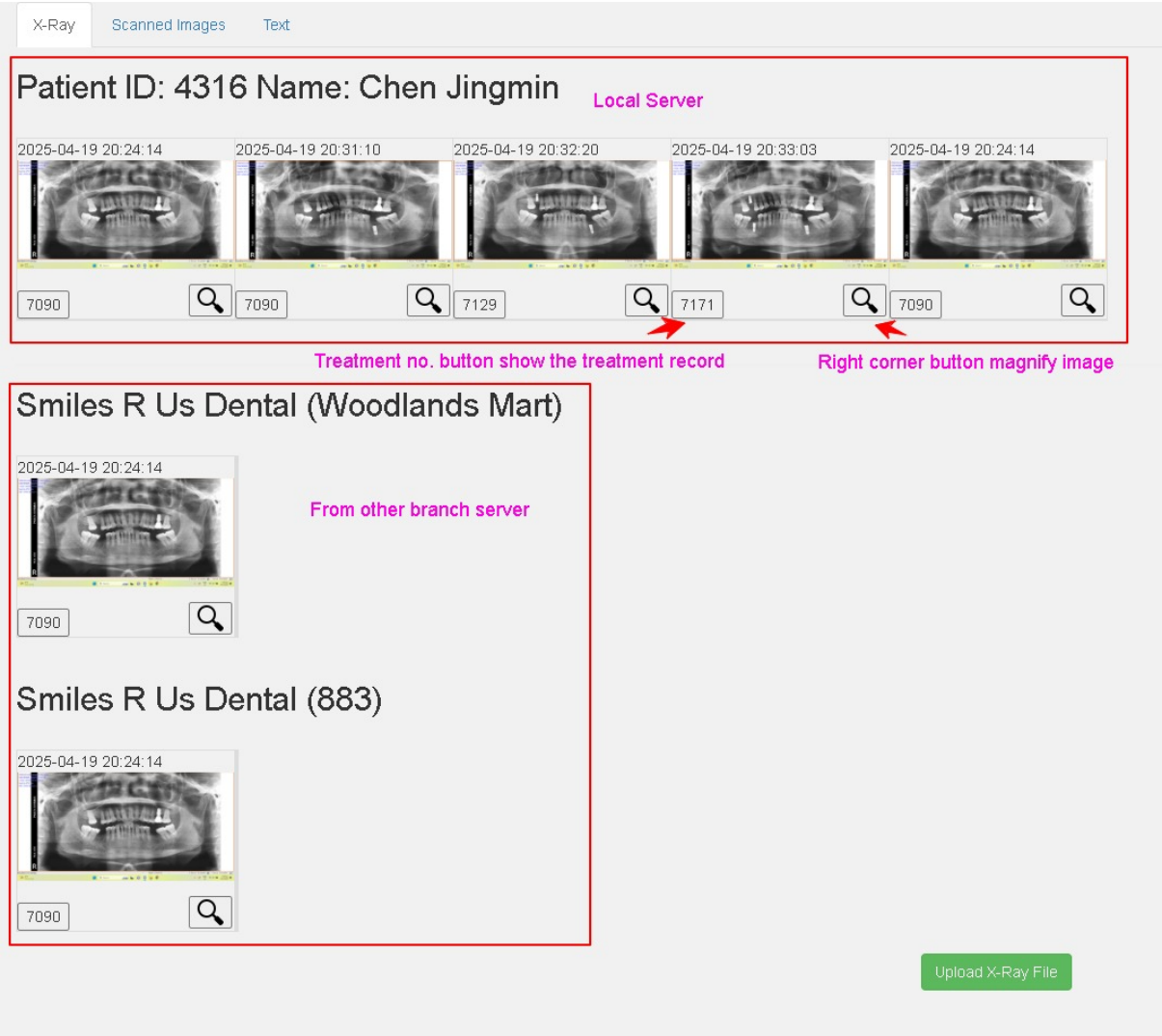
Product ID	Category	Name	Description	Model	Size	Expiry Date	Cost	Price	In Stock	Reorder Level	Last Update	Add Stock	Delete
20	Bone Chip	Bone Chip	SureOss Chip	CHIP10	1.0cc	2027-11-29 00:00:00	0.00	0.00	7	3	2025-01-06 23:25:39		
21	Fixture	Fixture	TSIII SA Fixture	TS3S4007S	4.0 x 7	2032-11-29 00:00:00	0.00	0.00	17	1	2025-01-06 23:25:39		
22	Fixture	Fixture	TSIII SA Fixture	TS3S4008S	4.0 x 8.5	2032-11-29 00:00:00	0.00	0.00	16	5	2025-01-06 23:25:39		

12 How to use upload file?

The uploaded files include X-Ray, Scan Images, and Text files those are stored in the cloud server. To view X-Ray, Scan Images, and Text files enter from Patient Profile.

At the Patient Profile, click the [X-Ray, etc], a page of upload file is opened on the new tag.

View X-Ray


X-Ray
Scanned Images
Text
Patient ID: 4316 Name: Chen Jingmin
Local Server
2025-04-19 20:24:14
2025-04-19 20:31:10
2025-04-19 20:32:20
2025-04-19 20:33:03
2025-04-19 20:24:14
7090
7090
7129
7171
7090
Treatment no. button show the treatment record
Right corner button magnify image
Smiles R Us Dental (Woodlands Mart)
2025-04-19 20:24:14
7090
From other branch server
Smiles R Us Dental (883)
2025-04-19 20:24:14
7090
Upload X-Ray File

Click the Treatment no. button, the treatment record window is popup.

Smiles R Us Dental Centre

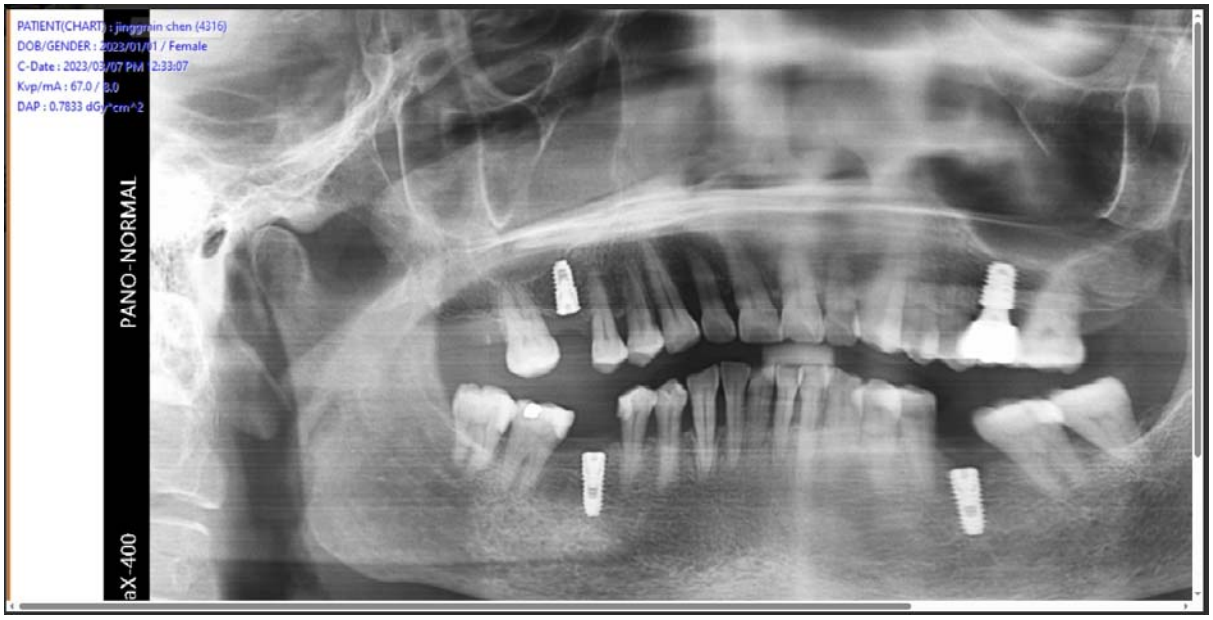
Treatment ID	Doctor	Start	End
7171	WENYUAN LUO Alison [D22098A]	2023-03-07 11:49:00	
Medical History			
Chief Complaint			
Finding			
Note	Consent for 46 implant, LA, flap Implant placed cgs, ha, poig pt. has painkillers		
Instruction	Payment Mode Cash/Net/Visa: 250 Medisave: 1250 CHAS: AIA: IHP: INOVA: ZENYUM: px: amox15, chx1 Next Appointment: 3 months stage 2		

Bill Items

Item No.	Description	Price/Subsidy	Quantity	Cost	Amount
1	Special	250.00	1	0.00	250
2	[MS] Surgeon Fee	950.00	1	0.00	950
3	[MS] Consultation	30.00	1	0.00	30
4	[MS] X-Ray	70.00	1	0.00	70
5	[MS] Medication	100.00	1	0.00	100
6	[MS] Consumables	100.00	1	0.00	100
				Total	1500

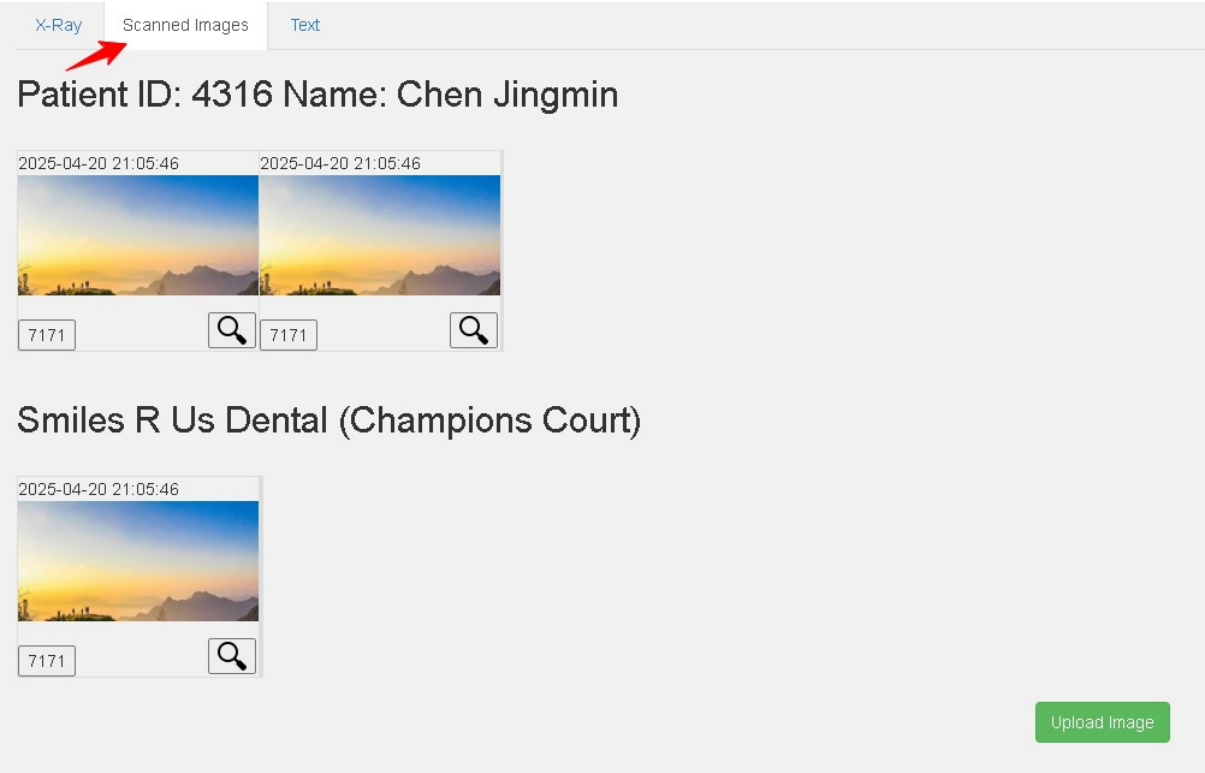
Click the magnify button, the X-Ray image is magnified.

Move the mouse wheel, the X-Ray image is magnified.



View Scan Image

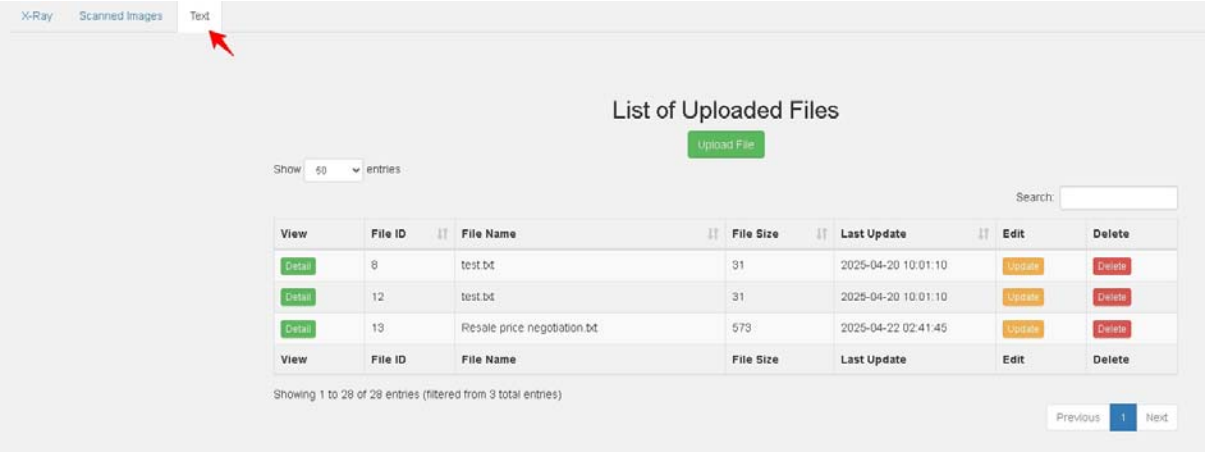
Click the Scanned Images Tag, go to view the scanned images.

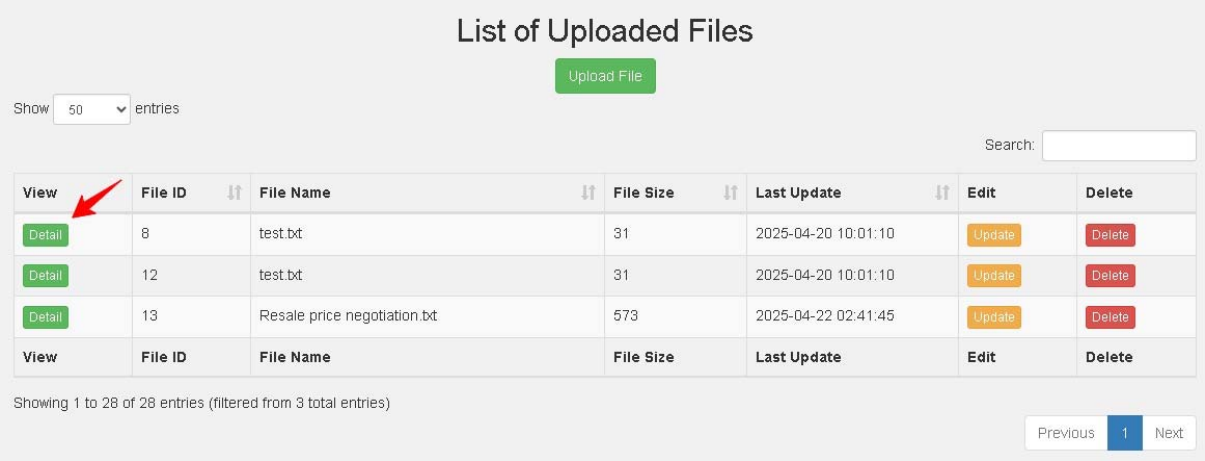


All of viewing the scanned images, same as view X-Ray.

View Text File

Click the Text tab to view the uploaded text files





Click the Detail button, to view the content of uploaded text file

A popup window shows the content of uploaded text file.

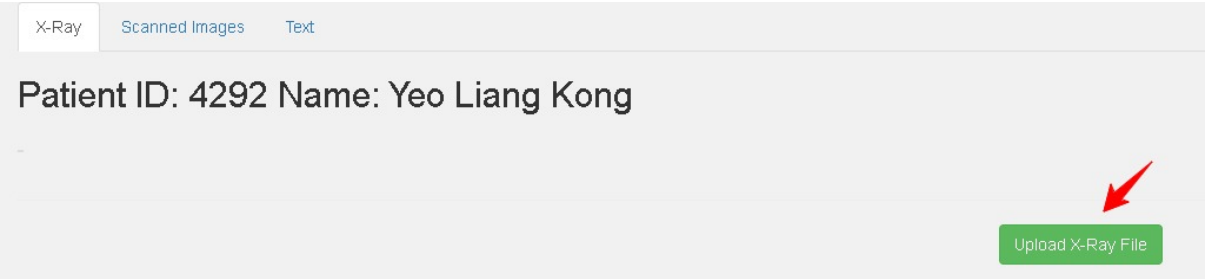
Upload File

There are two ways to enter patient profile. One way from Session (better way) and another way from Patient List.

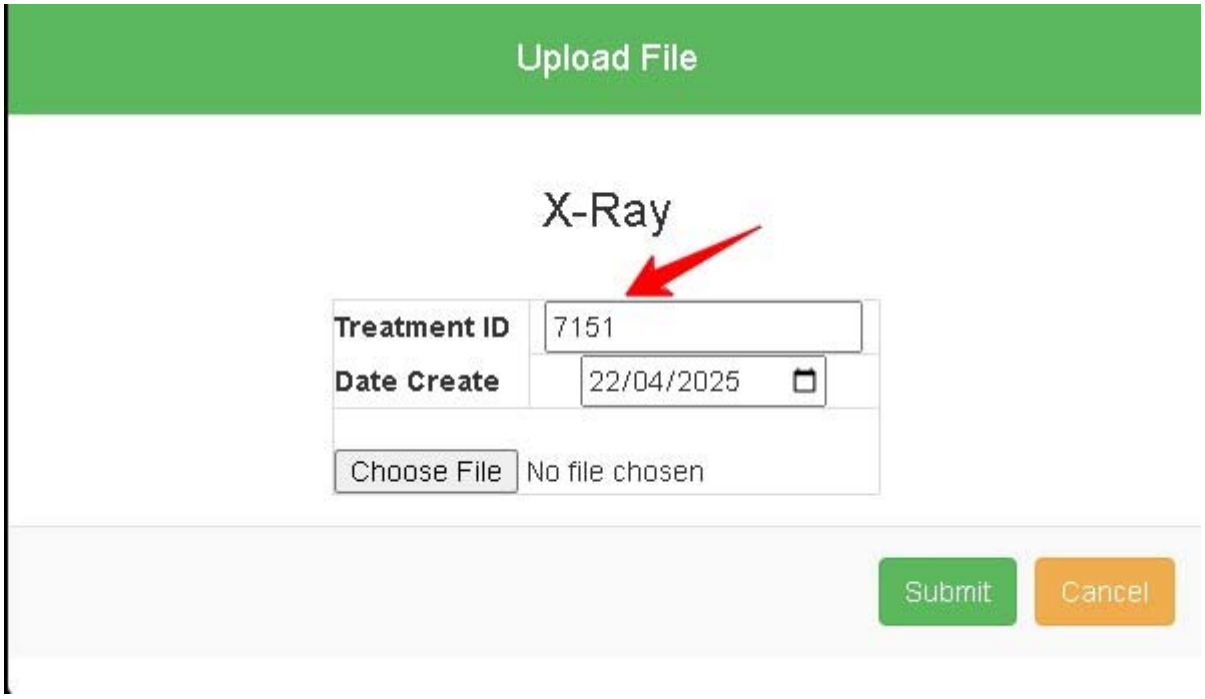
From Session

From Patient List

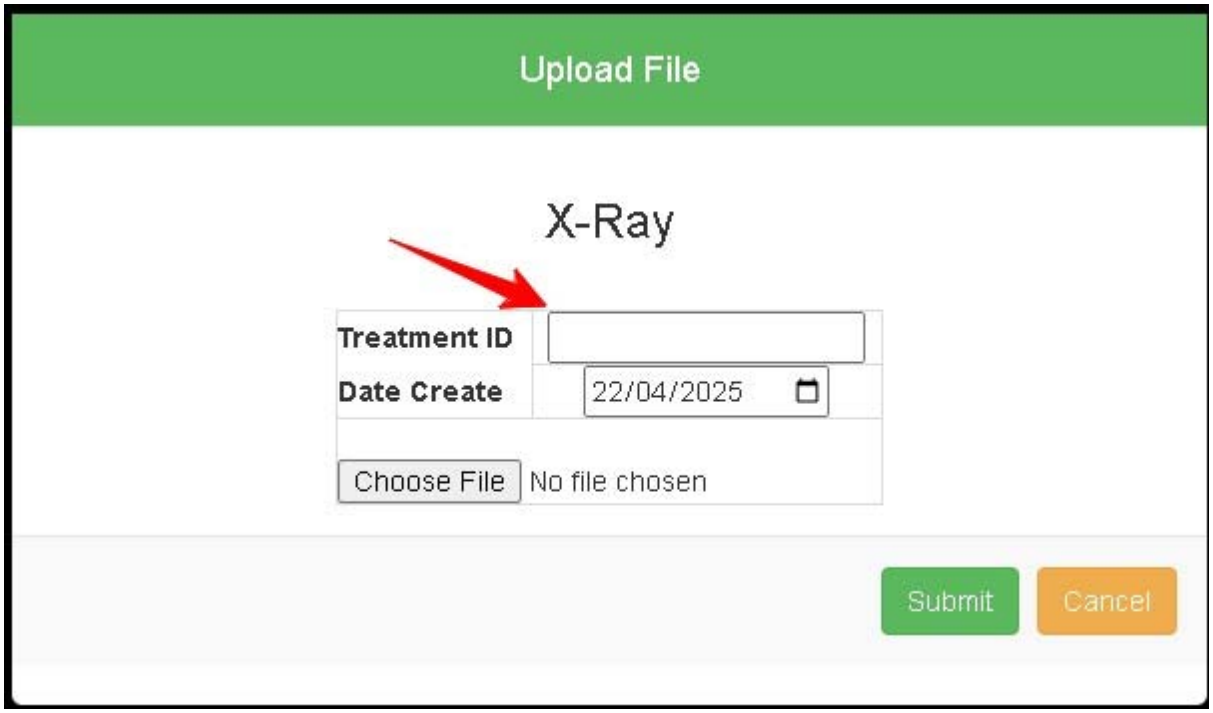
Click the [X-Ray, etc], a page of upload file is opened on the new tag.



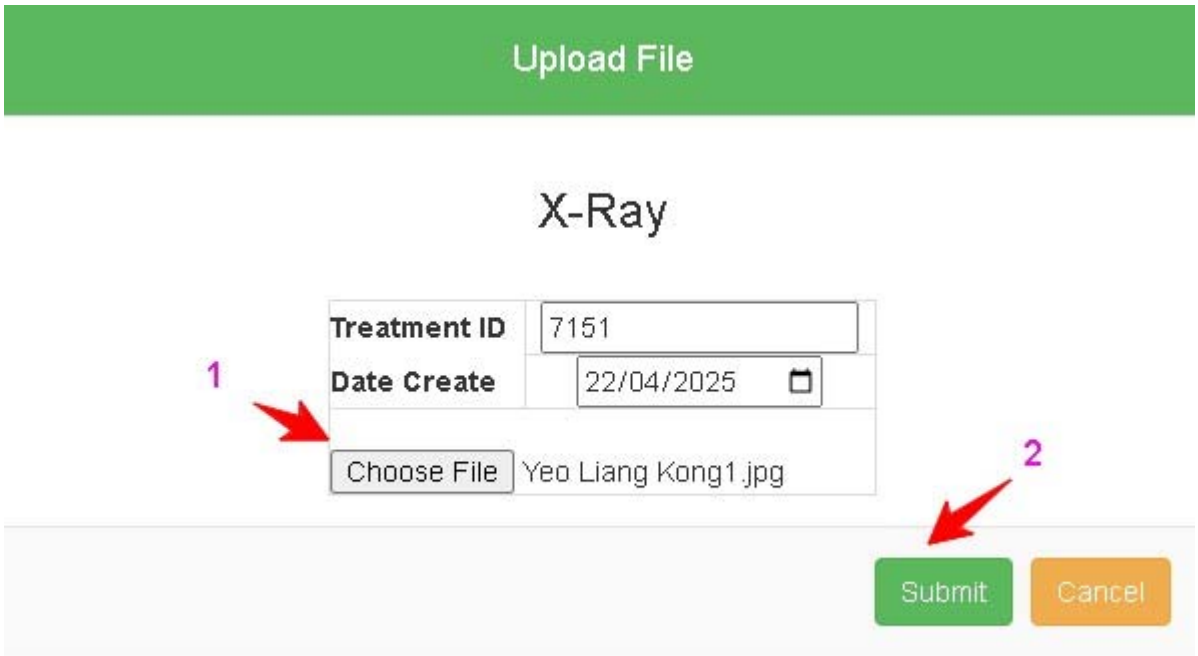
Click [Upload X-Ray File], an Upload File window popup.



From Session, the treatment ID is automatically filled.

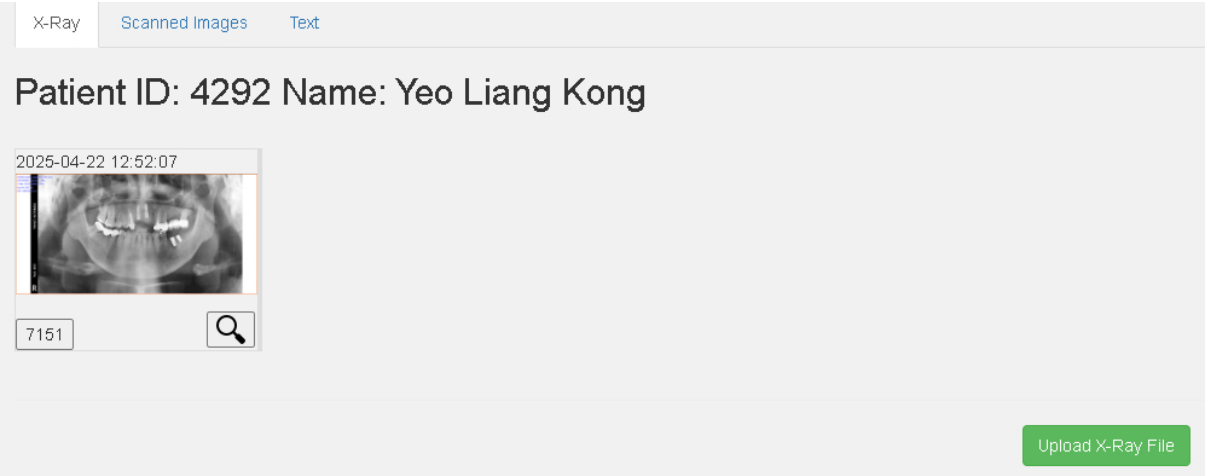


From Patient List, the treatment ID is blank. Need to fill manually.



Choose correct file then click Submit.

A X-Ray thumb show on X-Ray list after upload successful.



For uploading scanned image and Text, go to specific tag, the methods are same as upload X-Ray file.

Where is the treatment ID